

**MADERA COUNTY SUPERIOR COURT
STATE OF CALIFORNIA**

DOMESTIC VIOLENCE RESTRAINING ORDER – APPLICANT PACKET

If you need help right now and are in immediate danger, call “911”. You can also contact Madera County Community Action Agency-Victim Services at 812 W. Yosemite Ave., Madera CA 93637 (559) 661-1000 or their Hotline number for after-hours 1-800-355-8989 to see if they can assist you.

1. Make sure the documents are filled out as detailed as possible. Included in this packet you will find helpful information on form [DV-500-INFO](#), [DV-505-INFO](#), and [DV-520-INFO](#). Complete the following forms: [DV-100 Request for Domestic Violence Restraining Order](#), [DV-101 Description of Abuse](#) (this page is used if you need to provide additional abuse), if child custody is an issue [DV-105 Request for Child Custody, Visitation, and Support](#), [DV-109 Notice of Court Hearing](#), [DV-110 Temporary Restraining Order](#), [DV-140 Child Custody and Visitation Order](#) (if custody is an issue), [CLETS-001 California Law Enforcement Telecommunications Systems Information](#). **Forms you DO NOT fill out are [DV-120 Response to Temporary Restraining Order](#), and [DV-120-INFO How can I Respond to a Request for Domestic Violence Restraining Order?](#), [DV-250 Proof of Service by Mail](#)**, these forms will be served to the other party. Once you’ve completed your forms you can have the Self-Help Office review your paperwork before filing.

2. Make two (2) copies of form [DV-100 Request for Domestic Violence Restraining Order](#) and [DV-109 Notice of Court Hearing](#). **NO** copies of form [DV-110 Temporary Restraining Order](#) or [CLETS-001](#). If the Temporary Restraining Order is granted the court will provide you with three (3) certified copies.

3. Take your completed documents to the Civil Division (located on the 4th Floor). When you give the Clerk your originals and copies, the clerk will deliver the documents to a judge so that a decision can be made on your request for Temporary Restraining Order. The judge generally rules on your request for Temporary Restraining Order within 24 hours from when you file your request. If the judge grants (gives) the temporary orders requested, he or she will make “temporary” orders that only last until your court date. The temporary restraining order expires on the day of your hearing. The judge might not order everything you requested, carefully check your orders. The court will set a hearing date regardless of whether Temporary Restraining Orders were granted or not. Once you get your papers back you must have the other party served before your hearing date, usually **5 days** before your court date. Refer to the “Notice of Hearing [DV-109](#)” form to determine the deadline to serve and what forms must be served on the restrained person.

4. Included in this packet you can find helpful information on [DV-200-INFO What is a “Proof of Personal Service?”](#). Have someone over the age of eighteen NOT you or NOT a protected person in the case; personally, serve the other party with all the documents listed on page 2, item 6 of form [DV-109 Notice of Hearing](#). Have the person who served the other party fill out form [DV-200 Proof of Personal Service](#). Once it is filled out make sure to file the Proof of Service at the Civil Division prior to your hearing date. You can also ask the Civil Sheriff’s Office to serve for you, the Sheriff will have their own Proof of Service form.

5. Appear the day of your hearing in the department assigned, you could also check the court calendar in the front lobby the morning of your hearing.

6. If child custody/visitation is an issue you may be ordered to contact Family Court Services to set up orientation and mediation. Family Court Services (mediation office) is located on the first floor of the courthouse– 200 South G Street, Madera, CA 93637.

NOTE: You can also begin the process online, from home, or on one of the public computers located in the Self-Help Office on the 1st Floor at sharpcourts.org. (see attached flyer)

GET STARTED ON YOUR DOCUMENTS NOW!

You can begin the process from your phone, your computer at home, or one of the computers in the Self Help Center.



This option is available for these case types:

- Divorce
- Request for and Response to Domestic Violence Restraining Order
- Guardianship
- Name Change
- Request for Order
- Parentage
- Small Claims
- Civil Harassment Restraining Order and Response
- Elder Abuse Restraining Order Petition and Response

To get started:

- 1** Go to **www.sharpcourts.org** and click on the “Online Resources” tab.
- 2** Select the case type with which you need help.
- 3** We strongly recommend that you create an account so that you do not lose your work. You can note your username and password below. Keep this in a safe place!
Username: _____ **Password:** _____
- 4** Fill out the prompts.
- 5** When finished, have the Self Help Center review your paperwork. Their information is below.

Madera Family Law Facilitator / Self Help Center

200 South “G” Street, Madera, CA 93637

Mon-Fri: 8AM - 3PM

(559) 416-5520

facilitator@madera.courts.ca.gov



What is a “domestic violence restraining order”?

It is a court order that can help protect people who have been abused by someone they've had an intimate relationship with, are closely related to, or have lived with as more than just roommates.

How can the restraining order help me?

The court can order the restrained person to:

- Not contact or go near you, your children, other relatives, or others who live with you;
- Not have any guns or ammunition;
- Move out of your home;
- Obey child custody and visitation orders;
- Pay child support;
- Pay spousal support; and
- Obey orders about property.

Does this request cost money to file?

No, filing this request with the court is free.

How soon can I get the order?

The judge will decide within one business day whether to grant you a temporary restraining order. Sometimes the judge decides sooner.

How long does the order last?

If the judge makes a temporary order, it will last until your hearing date (court date). At your court date, the judge will decide whether to grant you a long-term restraining order that can last up to five years.

Do I have to go to court?

Yes. Go to court on the date the clerk gives you. If you do not, any order you have will end. To learn more about what to expect at your court date go to <https://selfhelp.courts.ca.gov/prepare-your-restraining-order-court-date> or read [form DV-520-INFO, Get Ready for the Restraining Order Court Hearing](#).

Am I eligible?

You can ask for one if:

1 You want a restraining order against:

- Your spouse, ex-spouse, registered domestic partner, or ex-registered domestic partner;
- Someone you have a child with;
- Your parent, child, sibling, or grandparent (includes in-laws);
- Someone you live with or used to live with (more than just roommates);

and

2 That person has been abusive.

Abuse can be spoken, written, or physical. It can be physical, sexual, or emotional. It includes threats to harm you or your family, stalking, harassment, destroying personal property, repeatedly contacting you, and disturbing your peace.

Disturbing your peace means destroy your mental or emotional calm. This can be done directly or indirectly, such as through someone else. This can also be done in any way, such as by phone, over text, or online. Disturbing the peace includes coercive control.

Coercive control means a number of acts that unreasonably limit the free will and individual rights of any person protected by this restraining order. Examples include isolating someone from their friends, relatives, or other support; keeping them from food or basic needs; controlling or keeping track of them, including their movements, contacts, actions, money, or access to services; and making them do something that they don't want to do by force, threat, or intimidation. This includes threats related to actual or suspected immigration status.

How do I ask for a domestic violence restraining order?

See [form DV-505-INFO, How Do I Ask for a Temporary Restraining Order?](#) The forms are available at any California courthouse or county law library or at: www.courts.ca.gov/forms.



What if I don't qualify for a domestic violence restraining order?

There are other kinds of restraining orders you can ask for. Here are some examples:

- **Civil harassment order** (can be used for neighbors, roommates, cousins, uncles, and aunts).
- **Dependent adult or elder abuse restraining order** (if you are at least 65 or a dependent adult).
- **Gun violence restraining order** (to prevent someone from hurting themselves or others with a firearm). Note that all restraining orders include a firearms restriction. A gun violence restraining order gives limited protection because it only restrains the person from having firearms and ammunition.

To learn more about other kinds of restraining orders go to <https://www.courts.ca.gov/selfhelp-abuse.htm>.

Can I use the restraining order to get divorced or terminate a registered domestic partnership?

No. These forms will not end your marriage or registered domestic partnership. You must file other forms to end your marriage or registered domestic partnership.

Can the order stop the other parent from taking our children away?

If you get a temporary restraining order that includes an order for custody, the parent with custody may not remove the child from California before notice to the other parent and a court hearing on the request to establish or modify custody. Read the order and form DV-140, *Child Custody and Visitation Order*, if issued, for any other limits. There are some exceptions. Ask a lawyer.

Is the restraining order valid outside of California?

Yes, the restraining order would be valid anywhere in the United States. This means that police must enforce the restraining order anywhere in the country.

What if I don't have a green card?

You can get a restraining order even if you are not a U.S. citizen. If you are worried about deportation, talk to an immigration lawyer.

Do I need a lawyer to make this request?

No, but this type of request can be hard to get through on your own. Free help may be available at your local court's self-help center. (See below.)

Where can I find a self-help center?

Find your local court's self-help center at www.courts.ca.gov/selfhelp. Self-help center staff will not act as your lawyer but may be able to give you information to help you decide what to do in your case.

Where can I find other help?

The National Domestic Violence Hotline provides free and private safety tips and help in over 100 languages. Call them at 1-800-799-7233; 1-800-787-3224 (TTY); or visit online at www.thehotline.org.

I need an interpreter. How can I get help?



You may use [form INT-300](#) to request an interpreter or ask the court clerk how you can request one.

I have a disability. How can I get help?

You may use [form MC-410](#) to request assistance. Contact the disability/ADA coordinator at your local court for more information.

Request for Accommodations



Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least five days before the hearing. Contact the clerk's office or go to www.courts.ca.gov/forms.htm for *Disability Accommodation Request* ([form MC-410](#)). (Civil Code, § 54.8.)

DV-505-INFO How Do I Ask For a Temporary Restraining Order?

1 Use this form as a checklist.

(Look at the numbers at the top of your forms.)

a. For a restraining order you need these forms:

- DV-100 *Request for Domestic Violence Restraining Order*
- CLETS-001 *(Confidential CLETS Information)*
- DV-109 *Notice of Court Hearing*
- DV-110 *Temporary Restraining Order*

b. If you have children with the person you want protection from, you also need these forms:

- DV-105 *Request for Child Custody and Visitation Orders*
- DV-140 *Child Custody and Visitation Order*

c. If you want child support or spousal/partner support, you also need form:

- FL-150* *Income and Expense Declaration* or
- FL-155* *Financial Statement (Simplified)*

* Read *Which Financial Form—FL-155 or FL-150?* (form DV-570) to know which one is right for you.

d. Ask the clerk if your county has special forms or rules.

e. There are other forms you will need later (*do not fill them out now*):

- DV-120 *Response to Request for Domestic Violence Restraining Order*
- DV-130 *Restraining Order After Hearing (Order of Protection)*
- DV-200 *Proof of Personal Service*

2 **Fill out the forms you need and take them to the court clerk.** The clerk will give your forms to the judge. The judge will look at them and decide whether to make (“grant”) the temporary orders. Sometimes the judge will want to talk to you. If so, the clerk will tell you.

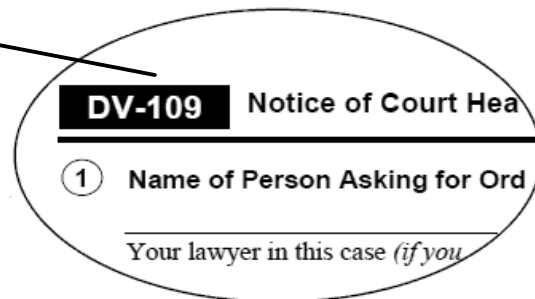
3 **Find out if the judge made the temporary restraining orders.** Ask the clerk when to come back to see if the judge signed the order form DV-110. The judge must decide by the next business day. If the judge grants a temporary restraining order, check it carefully to see what the orders are. The judge might not order everything you requested. The court will set a hearing date on form DV-109 whether or not the judge grants any temporary orders.

4 **“File” the judge’s order.** The clerk will keep the original forms for the court and will file-stamp up to three copies for you. If you need more, you may make them yourself.

What to do with your copies:

- Keep one copy with you, always. You may need to show it to the police.
- Keep another copy in a safe place.
- Give a copy to anyone else protected by the order.
- Take copies to places where the restrained party is ordered not to go (school, work, child care, etc.)
- Give a copy to the security officers in your apartment building and workplace.

Restraining orders get entered into CLETS, a statewide computer system that lets police know about your order. The court will send the order to law enforcement or CLETS for you.



DV-505-INFO How Do I Ask For a Temporary Restraining Order?

5 Know your hearing date: Form DV-109

Look at form DV-109 for the date and time of your hearing.

You **must** go to your hearing to get a permanent order.

The order you have now only lasts for about three weeks. Any orders made on form DV-110 (*Temporary Restraining Order*) will end on the hearing date.

You have the right to cancel the hearing. Read page 2 of form DV-109 for information.

DV-109 Notice of Court Hearing

Check stamps date here when later or later

1 Name of Person Asking for Order:
Your lawyer in this case (if you have one):
Name: _____ State Bar No.: _____
Title: _____
Address (If you have a lawyer for this case, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, give a different mailing address instead. You do not have to give your telephone, fax, or e-mail.):
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____ Fax: _____
E-Mail Address: _____
Fill in social number and street address:
Superior Court of California, County of _____
Case Number: _____

2 Name of Person to Be Restrained:
The court will fill out the rest of this form.

3 Notice of Court Hearing
A court hearing is scheduled on the request for restraining orders against the person in (2).
Name and address of court (if different from above):
Hearing Date: _____ Time: _____
Dept.: _____ Room: _____

4 Temporary Restraining Orders (any orders granted are attached on Form DV-110)
a. Temporary restraining orders for personal conduct, stay away, and protection of animals, as requested in Form DV-100, Request for Domestic Violence Restraining Order, are:
(1) All granted until the court hearing.
(2) All denied until the court hearing (specify reasons for denial in (b)).
(3) Partly granted and partly denied until the court hearing (specify reasons for denial in (b)).
b. Requested temporary restraining orders for personal conduct, stay away, and protection of animals are denied because:
(1) The facts as stated in Form DV-100 do not show reasonable proof of a past act or acts of abuse. (Family Code, §§ 6320 and 6329.5)
(2) The facts do not describe in sufficient detail the most recent incidents of abuse, such as what happened, the dates, who did what to whom, or any injuries or history of abuse.
(3) Further explanation of reason for denial, or reasons not listed above:

This is a Court Order.
Notice of Court Hearing (Domestic Violence Prevention)
Small print at bottom: SUPERIOR COURT OF CALIFORNIA, COUNTY OF _____, FORM DV-109, (Page 1 of 3), REVISED JANUARY 1, 2016. MAILING DATE: Family Code, 1212, Approved by SSA.

6 "Serve" the restrained party.

Ask someone you know, a process server, or law enforcement to personally “serve” (give) the restrained party a copy of the notice of hearing, the order, and other papers. You **cannot** serve the papers yourself. They **cannot** be sent by mail. The server must:

- Be 18 years of age or older
- Not be listed in item (1) or (3) of form DV-100, *Request for Domestic Violence Restraining Order*.

Law enforcement will serve the orders for **free**, but you have to ask.

A “process server” is a business you pay to deliver court forms. Look in the Yellow Pages or on the Internet under “Process Serving.”

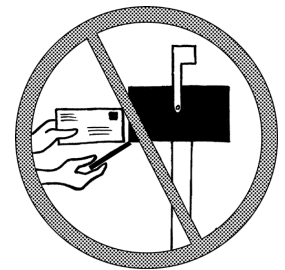
If law enforcement or the process server uses a different proof of service form, make sure the form lists all the forms served.

7 File the Proof of Personal Service (Form DV-200).

The *Proof of Personal Service* shows the judge and police that the restrained person got a copy of the request for orders. Make three copies of the completed *Proof of Personal Service*. Take the original and copies to the court clerk as soon as possible **before your hearing**. The clerk will keep the original and give you back the copies stamped “Filed.” Bring a copy to your hearing.

Keep one copy with you and another in a safe place in case you need to show it to the police. Give the other copies out as you did in (4). The court will send your completed *Proof of Personal Service* to law enforcement or CLETS for you. CLETS is a statewide computer system that lets police know about your order.

If the sheriff serves your order, he or she will send the *Proof of Personal Service* to the court and to CLETS for you.



Don't serve it by mail!

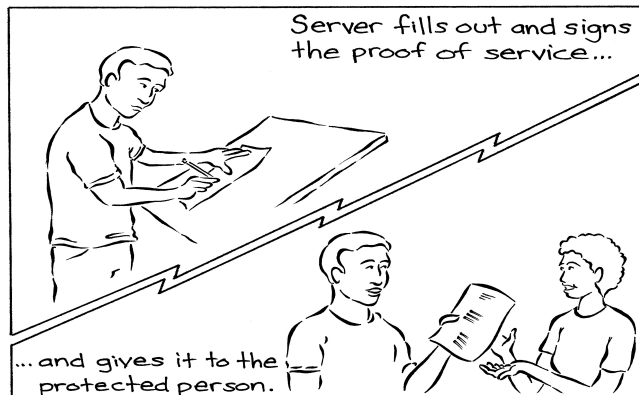
DV-505-INFO How Do I Ask For a Temporary Restraining Order?

8 If the restrained person wasn't served . . .

The restrained party **must** be served before the hearing. If the restrained party wasn't served, fill out form DV-115 (Request to Continue Hearing) and the top of form DV-116 (Order on Request to Continue Hearing) to ask the judge for a new hearing date. Do this **before** or **at** your hearing. (If you wait until after the hearing, you have to start from the beginning and complete all of the forms again.)

If the judge signs form DV-116, any restraining orders will last until the end of the new hearing.

- File the signed order (form DV-116) with the clerk. The clerk will send it to law enforcement or CLETS for you.
- Attach form DV-115 and form DV-116 to your other court papers and have the restrained party personally served.
- After serving the orders, the server fills out and signs form DV-200, Proof of Personal Service, and gives it to you.
- File the original form DV-200, *Proof of Personal Service*, and bring a copy to your hearing.
- Bring a copy of form DV-115 and form DV-116 to your hearing.



9 Need help?

The clerk has information sheets that can help you. Or you can get them at: www.courts.ca.gov/forms

- *Can a Domestic Violence Restraining Order Help Me?* (form DV-500-INFO)
- *What Is "Proof of Personal Service"?* (form DV-200-INFO)
- *Get Ready for the Court Hearing* (form DV-520-INFO)
- *How to Enforce Your Restraining Order* (form DV-530-INFO)
- *How Can I Respond to a Request for Domestic Violence Restraining Order?* (form DV-120-INFO)
- *How Do I Ask the Court to Renew My Restraining Order?* (form DV-700-INFO)
- *Which Financial Form—FL-155 or FL-150?* (form DV-570)

10 Need more help?

Ask the court clerk about free or low-cost legal help. For a referral to a local domestic violence or legal assistance program, call the National Domestic Violence Hotline:

1-800-799-7233
TDD: 1-800-787-3224

It's free and private.
They can help you in more than 100 languages.

This form explains what to do *before*, *during*, and *after* the restraining order hearing. You can go to www.courts.ca.gov/dvforms for more information and to find the court forms listed in this information form

Before the hearing

Take these papers to court (you can use the check boxes on this page to keep track of what you need or have):

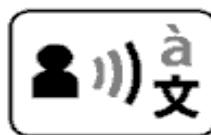
- 3 copies of **all** papers you filed for your case.
- 3 copies of documents that support your case (police or medical reports, rental agreements or receipts, photos, bills). Be ready to give the other party copies of what you give to the judge. Sometimes the judge cannot look at or consider certain documents. The judge will decide which documents can be included in your case.
- 3 copies of pay stubs or other proof of income (only if orders about money, such as child or spousal support, were requested). If the judge accepts your proof, s/he will also give a copy to the other person.
- The signed *Proof of Service* form.** For more information, see **DV-200-INFO**, *What Is "Proof of Personal Service?"*
- Make a list of the orders you want (or don't want), and practice saying it. You may only have a few minutes to talk to the judge. If you get nervous at the hearing, just read from your list. You may also write a statement and read it to the judge. You may also say other things after you read the statement.

If needed, make arrangements for:

- A support person.** But that person cannot speak for you in court.
- Witness(es)** to testify in court. Or you may bring a witness's signed statement of what they saw or heard. The witness's statement can be on a sheet of paper that says *Declaration* at the top, and *Signed under penalty of perjury* at the bottom, just above the witness's signature. Or the witness may use form **MC-030**, *Declaration* instead.
- Childcare.** Most of the time, children will not be allowed in the courtroom during the hearing. Call the court and ask if they have a children's waiting room. If not, arrange for childcare.
- If you do not speak English well, ask the clerk for an **interpreter**. The clerk may ask you to fill out a request form if you want the court to have an interpreter at the hearing. If the court cannot give you an interpreter, bring an adult to interpret for you. Do not ask a witness or a child involved in your case to interpret for you.



exception: If the other person objects to your witness, that witness must be in court if you want the judge to hear from him or her.



If the hearing is about getting a restraining order **against** you:

- **Go to the hearing!** If you miss it, the judge can make orders without hearing your side.
- Read **DV-120-INFO**, *How Can I Respond to a Request for Domestic Violence Restraining Order?*
- You can fill out and file a court form to tell the judge your side (form **DV-120**, *Response to Request for Domestic Violence Restraining Order*). Take 3 copies of this form to the court hearing.
- **Note:** If the other person asks for orders about money (child or spousal support or other financial orders), read form **DV-570** to see if you should fill out an Income and Expense Declaration or a Simplified Financial Statement.

At the hearing

Get to court at least **30 minutes early**. Find your courtroom. When it opens, go in and tell the courtroom clerk or law enforcement officer you are present, and the names of any witnesses, and if the witness needs an interpreter.

- Do not sit near or talk to the other person. If you are afraid of the other person, tell the officer.
- Watch the other cases so you will know what to do.
- Go to the front of the courtroom when they call your name.
- You may be at court several hours. It depends on how many cases there are. Your hearing may last just a few minutes or over an hour.

Warning! If you asked for the restraining order but do not go to the hearing, your temporary restraining order will end and there may not be a hearing. The court could make other orders if the other side asks, even if the restraining order is not granted. To get another restraining order, you must fill out and file a new set of forms.

**In the courtroom**

The judge may ask you questions. The other people in the case and their lawyers may ask questions, too.

- Tell the truth. Speak slowly. Give complete answers. You can read from your list.
- Try to answer exactly what the judge asks.
- If you don't understand, say "I don't understand the question."
- Speak only to the judge unless it's your turn to ask questions or the judge tells you to answer a question from the other person or his/her lawyer.
- Do not interrupt anyone! If the other person tells a lie, wait until s/he finishes talking, then tell the judge.

Family Court Services

If you ask for parenting time (custody and visitation) orders, the court may send both parents to Family Court Services for *court-connected mediation* or *child custody recommending counseling*. For more information, see forms: FL-313-INFO, *Child Custody Information Sheet—Recommending Counseling*, or FL-314-INFO, *Child Custody Information Sheet—Child Custody Mediation*. If you are sent to Family Court Services, the judge may extend the date of the orders (or make new temporary orders) to last until your next court date.

The court may postpone (continue) your case if:

- The person to be restrained has not been served or needs time to get a lawyer or prepare an answer.
- The judge wants more information or your hearing is taking longer than planned.

If this happens, you will have to come back another day. The person who asked for the order may ask the judge to make the temporary orders last until the new hearing date. The court might use form DV-116 for the new hearing.

At the end of the hearing

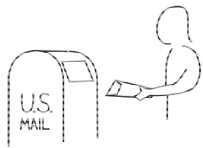
For most cases, the judge will make decisions about your case at the end of the hearing. To decide if the requested orders should be approved or not, the judge will decide if the evidence shows that the person asking for protection is entitled to a restraining order. The judge will consider the evidence and the safety risks of the adults and children involved in the case. If the judge makes orders at the hearing, the orders will be on form DV-130, *Restraining Order After Hearing*.

If you asked for the order(s):

- The court clerk might fill out form DV-130. If so, s/he will take it to the judge. If not, ask who should fill it out, and where to file it. After the form is filed, the court clerk will give you up to 3 copies.
- Read the signed form DV-130 carefully. If anything is different from what the judge said in court, ask the clerk for help right away. Or talk to your lawyer, if you have one.
- Your temporary orders expire at midnight of the date of your hearing. File your new order the same day so you will be protected.
- If the court makes the restraining order, the clerk will send form DV-130, *Restraining Order After Hearing* to law enforcement. Doing this puts your orders in a database called CLETS. This lets police everywhere in the state know about the orders.
- **Important!** Always keep a copy of the restraining order with you.

After the hearing

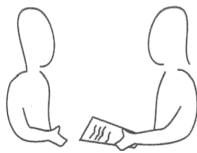
If you **asked** for the restraining order, and the court made the order...



You must have the other person served with a copy of form DV-130. You may have him or her served with a copy of form DV-130 in the courtroom after the hearing or by mail.

If the restrained person was *not* at the hearing and the new orders are

- the **same** as the temporary order, you may have the other person served with a copy of form DV-130 by mail. Ask the server to complete form DV-250.



- **different** from the temporary order, you must have someone serve form DV-130 in person, not by mail. Ask the server to complete form DV-200, *Proof of Personal Service*, and give it back to you.

Important! You must file a completed form DV-200, *Proof of Personal Service*, or form DV-250, *Proof of Service by Mail*. Keep a copy for your records. Keep a copy of the orders with you at all times.

Other orders

If you asked for support or child custody/visitation orders, you may also get one of these forms:

- Form DV-140, *Child Custody and Visitation Order*, if the judge ordered child custody or visitation.
- Form FL-342, *Child Support Information and Order Attachment*, or form FL-343, *Spousal, Partner, or Family Support Order Attachment*, if the judge orders child support and/or spousal support.

**What if you are deaf or hard of hearing?**

Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least five days before the proceeding. Contact the clerk's office or go to www.courts.ca.gov/forms for *Request for Accommodations by Persons With Disabilities and Order* (form MC-410). (Civil Code, § 54.8)

If the court made a restraining order **against** you...

- You must obey orders the judge makes at the hearing. Orders are written on form DV-130. If you do not obey them, you could be arrested.
- You will be served the *Restraining Order After Hearing* (form DV-130) at the hearing or within a few days, by mail or in person.
- Read the signed form DV-130 carefully when you receive it. If anything is different from what the judge said, ask the court clerk for help right away. Or talk to your lawyer, if you have one.

If you do not receive a copy of the orders within a few days, ask the clerk for a copy.

Review *How Do I Turn In, Sell, or Store My Firearms* (DV-800-INFO/JV-252-INFO).

Need more help?

Ask the court clerk about free or low-cost legal help. Ask for information at the court about the Self-Help Center or Family Law Facilitator Office.

For a referral to a local domestic violence or legal assistance program, call the National Domestic Violence Hotline: **1-800-799-7233**

TDD: 1-800-787-3224

It's free and private. They can help you in more than 100 languages.

SUPERIOR COURT OF CALIFORNIA, COUNTY OF MADERA
200 South G Street
Madera, Ca 93637

REQUEST FOR INTERPRETER SERVICES

CASE INFORMATION:

Case Number(s): _____ Case Name: _____

HEARING INFORMATION:

Hrg. Type: _____ Hrg. Date: _____ Time: _____ Dept.: _____

INTERPRETER(S) NEEDED FOR THE FOLLOWING LANGUAGE:

- | | | | |
|--|---------------------------------------|--|---------------------------------------|
| <input type="checkbox"/> Spanish | <input type="checkbox"/> Triqui* | <input type="checkbox"/> Cambodian | <input type="checkbox"/> Arabic |
| <input type="checkbox"/> Mixteco* | <input type="checkbox"/> Triqui Alto* | <input type="checkbox"/> Cantonese | <input type="checkbox"/> Russian |
| <input type="checkbox"/> Mixteco Alto* | <input type="checkbox"/> Triqui Bajo* | <input type="checkbox"/> Mandarin | <input type="checkbox"/> Hmong |
| <input type="checkbox"/> Mixteco Bajo* | <input type="checkbox"/> Punjabi | <input type="checkbox"/> Farsi/Persian | <input type="checkbox"/> Lao |
| <input type="checkbox"/> Zapoteco* | <input type="checkbox"/> ASL | <input type="checkbox"/> Vietnamese | <input type="checkbox"/> Other: _____ |

*For indigenous language, include state and town of origin: _____

INTERPRETER NEEDED FOR: Plaintiff/Petitioner Witness(es) _____ # of Witnesses
 Defendant/Respondent Time Estimate: _____

REQUESTING PARTY'S INFORMATION:

Name: _____ Phone Number: _____

Email: _____

Please email this request to:

Interpreter.Madera@madera.courts.ca.gov

or file it with the clerk's office

Please submit this form a minimum of two weeks in advance.

**California Law Enforcement Telecommunications System (CLETS)
Information Form**

- This form is submitted with the initial filing (date): _____
- This is an amended form (date): _____

Important: This form **MUST NOT** become part of the public court file. It is confidential and private.

Fill out as much of this form as you can and give it to the court clerk. If the court issues a restraining order, this form will provide law enforcement with information that will help them enforce it. If any of this information changes, fill out a new (amended) form.

Case Number (if you know it): _____

1 Person to Be Protected (Name): _____

Sex: M F Height: _____ Weight: _____ Race: _____

Hair Color: _____ Eye Color: _____ Age: _____ Date of Birth: _____

Mailing Address (listed on restraining order): _____

City: _____ State: _____ Zip: _____ Telephone (optional): _____

Vehicle (Type, Model, Year): _____ (License Number and State): _____

2 Person to Be Restrained (Name): _____

Sex: M F Height: _____ Weight: _____ Race: _____

Hair Color: _____ Eye Color: _____ Age: _____ Date of Birth: _____

Residence Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

Business Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

Employer: _____

Occupation/Title: _____ Work Hours: _____

Driver's License Number and State: _____ Social Security Number: _____

Vehicle (Type, Model, Year): _____ (License Number and State): _____

Describe any marks, scars, or tattoos: _____

Other names used by the restrained person: _____

3 Guns or Firearms Describe any guns or firearms that you believe the person in **2** owns or has access to (Number, types, and locations):

4 Other People to Be Protected


Name	Date of Birth	Sex	Race	Relation to Person in 1
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Additional persons to be protected are listed on Attachment 4.

This is not a Court Order—Do not place in court file.

Clerk stamps date here when form is filed.

Instructions: To ask for a domestic violence restraining order, you will need to complete this form and other forms. After you complete this form, see next steps on page 12.

1 Person Asking for Protectiona. **Your name:** _____b. **Your age:** _____c.  **Address where you can receive court papers**

(This address will be used by the court and by the person in **2** to send you official court dates, orders, and papers. For privacy, you may use another address like a post office box or another person's address, if you have their permission and can get your mail regularly. If you have a lawyer, give their information.)

Address: _____

City: _____ State: ____ Zip: _____

d.  **Your contact information (optional)**

(The court could use this information to contact you. If you don't want the person in **2** to have this information, leave it blank or provide a safe phone number or email address. If you have a lawyer, give their information.)

Telephone: _____ Fax: _____

E-Mail Address: _____

e. **Your lawyer's information (if you have one)**

Name: _____ State Bar No.: _____

Firm Name: _____

2 Person You Want Protection Froma. **Full Name:** _____b. **Age (give estimate if you do not know exact age):** _____c. **Date of Birth (if known):** _____d. **Gender:** M F Nonbinarye. **Race:** _____

Fill in court name and street address:

Superior Court of California, County of Madera
200 South G Street
Madera, CA 93637

Civil Division

Court fills in case number when form is filed.

Case Number:**This is not a Court Order.**

3 Your Relationship to the Person in 2

(If you do not have one of these relationships with the person in 2, you are not eligible for this type of restraining order. You may be eligible for another type of restraining order. Learn more at www.courts.ca.gov/selfhelp-abuse.htm.)

 Check all that apply

- a. We have a child or children together
(names of children): _____
- b. We are married or registered domestic partners.
- c. We used to be married or registered domestic partners.
- d. We are dating or used to date.
- e. We are or used to be engaged to be married.
- f. We are related. The person in 2 is my (check all that apply):
- | | |
|---|--|
| <input type="checkbox"/> Parent, stepparent, or parent-in-law | <input type="checkbox"/> Brother, sister, sibling, or sibling-in-law |
| <input type="checkbox"/> Child, stepchild, or legally adopted child | <input type="checkbox"/> Grandparent or grandparent-in-law |
| <input type="checkbox"/> Child's spouse | <input type="checkbox"/> Grandchild or grandchild-in-law |
- g. We live together or used to live together. (If checked, answer question below):
Have you lived together with the person in 2 as a family or household (more than just roommates)?
 Yes No (If no, you do not qualify for this kind of restraining order unless you checked one of the other relationships listed above.)

4 Other Restraining Orders and Court Cases

- a. Are there any restraining orders currently in place **or** that have expired in the last six months (examples: Did the police give you a restraining order that lasts a few days? Do you have one from the criminal court?)
- No
- Yes (If yes, give information below and attach a copy if you have one.)
- (1) (date of order): _____ (date it expires): _____
- (2) (date of order): _____ (date it expires): _____
- b. Are you involved in any other court case with the person in 2?
- No
- Yes (If you know, list where the case was filed (city, state, or tribe), the year it was filed, and case number.)
- Custody _____
- Divorce _____
- Juvenile Court _____
- Criminal _____
- Other (what kind of case?): _____

This is not a Court Order.

Case Number: _____

Describe Abuse

In this section, explain how the person in (2) has been abusive. The judge will use this information to decide your request. Here are some examples of what "abuse" means under the law (*not a complete list*):

- harassed you
- made repeated unwanted contact with you
- tracked, controlled, or blocked your movements
- kept you from getting food or basic needs
- isolated you from friends, family, or other support
- made threats based on actual or suspected immigration status
- made you do something by force, threat, or intimidation
- stopped you from accessing or earning money
- hit, kicked, pushed, or bit you
- injured you or tried to
- threatened to hurt or kill you
- sexually abused you
- abused a pet or animal
- destroyed your property
- choked or strangled you
- abused your children

5 Most recent abuse

- a. Date of abuse (*give an estimate if you don't know the exact date*): _____
- b. Did anyone else hear or see what happened on this day?
 I don't know No Yes (*If yes, give names*): _____
- c. Did the person in (2) use or threaten to use a gun or other weapon?
 No Yes (*If yes, describe gun or weapon*): _____
- d. Did the person in (2) cause you any emotional or physical harm?
 No Yes (*If yes, describe harm*): _____

- e. Did the police come? I don't know No Yes (*If the police gave you a restraining order, list it in (4).*)
- f. Give more details about how the person in (2) was abusive on this day. Details can include what was said, done, or sent to you (examples: text messages, emails, or pictures), how often something happened, etc.

- g. How often has the person in (2) abused you like this?
 Just this once 2-5 times Weekly Other: _____
 Give dates or estimates of when it happened, if known:

This is not a Court Order.

6 Has the person in 2 abused you in a different way from the abuse you described in 5? If yes, describe below.

- a. Date of abuse *(give an estimate if you don't know the exact date)*: _____
- b. Did anyone else hear or see what happened on this day?
 I don't know No Yes *(If yes, give names)*: _____
- c. Did the person in 2 use or threaten to use a gun or other weapon?
 No Yes *(If yes, describe gun or weapon)*: _____
- d. Did the person in 2 cause you any emotional or physical harm?
 No Yes *(If yes, describe harm)*: _____

- e. Did the police come? I don't know No Yes *(If the police gave you a restraining order, list it in 4.)*
- f. Give more details about how the person in 2 was abusive on this day. Details can include what was said, done, or sent to you (examples: text messages, emails, or pictures), how often something happened, etc.

- g. How often has the person in 2 abused you like this?
 Just this once 2-5 times Weekly Other: _____
Give dates or estimates of when it happened, if known:

This is not a Court Order.

**7 Is there other abuse by the person in ② that you want the judge to know about?
If yes, describe below.**

- a. Date of abuse (give an estimate if you don't know the exact date): _____
- b. Did anyone else hear or see what happened on this day?
 I don't know No Yes (If yes, give names): _____
- c. Did the person in ② use or threaten to use a gun or other weapon?
 No Yes (If yes, describe gun or weapon): _____
- d. Did the person in ② cause you any emotional or physical harm?
 No Yes (If yes, describe harm):

- e. Did the police come? I don't know No Yes (If the police gave you a restraining order, list it in ④.)
- f. Give more details about how the person in ② was abusive on this day. Details can include what was said, done, or sent to you (examples: text messages, emails, or pictures), how often something happened, etc.

- g. How often has the person in ② abused you like this?
 Just this once 2-5 times Weekly Other: _____
 Give dates or estimates of when it happened, if known:

Check this box if you need more space to describe the abuse. You can use form DV-101, Description of Abuse, and turn it in with this form. You can also use a separate sheet of paper, write "Describe Abuse" at the top, and turn it in with this form.

This is not a Court Order.

8 Other Protected People

Do you want the restraining order to protect your children, family, or someone you live with?

- a. No
- b. Yes (If yes, complete the section below):

(1) <u>Full name</u>	<u>Age</u>	<u>Relationship to you</u>	<u>Lives with you?</u>	
_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
_____	_____	_____	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Check this box if you need to list more people. Use a separate piece of paper and write "DV-100, Other Protected People" at the top. Turn it in with this form.

(2) Why do these people need protection?

9 Does Person in ② Have Firearms (Guns) or Ammunition?

- a. I don't know
- b. No
- c. Yes (If you have information, complete the section below.)

(1) Describe firearms or ammunition (examples: long, short, black, silver, handgun, rifle, semiautomatic):

(2) Number of firearms or ammunition, if known: _____

(3) Where they are located or stored, if known: _____

This is not a Court Order.

Choose the Orders That You Want a Judge to Make

In this section, you will choose the orders you want a judge to make now. Every situation is different. Choose the orders that fit your situation.

Check all the orders that you want a judge to make (order).

10 Order to Not Abuse

I ask the judge to order the person in (2) to not do the following things to me or anyone listed in (8):

Harass, attack, strike, threaten, assault (sexually or otherwise), hit, follow, stalk, molest, destroy personal property, keep under surveillance, impersonate (on the internet, electronically, or otherwise), block movements, annoy by phone or other electronic means (including repeatedly contact), or disturb the peace.

Disturbing the peace includes, but is not limited to:

- Isolating you from friends, relatives, or other support; keeping you from food or basic needs; controlling or keeping track of you, including your movements, contacts, actions, money, or access to services; and making you do something by force, threat, or intimidation, including threats related to actual or suspected immigration status.
- Destroying your mental or emotional well-being. This can be done directly or indirectly, such as through someone else. This can also be done in any way, including by phone, text, or online.

11 No-Contact Order

I ask the judge to order the person in (2) to not contact me or anyone listed in (8).

12 Stay-Away Order

a. I ask the judge to order the person in (2) to stay away from:

Check all that apply

- | | | |
|---|--|---|
| <input type="checkbox"/> Me. | <input type="checkbox"/> My vehicle. | <input type="checkbox"/> My children's school or childcare. |
| <input type="checkbox"/> My home. | <input type="checkbox"/> My school. | <input type="checkbox"/> Other (please explain): _____ |
| <input type="checkbox"/> My job or workplace. | <input type="checkbox"/> Each person in (8). | _____ |

b. How far do you want the person to stay away from all the places you checked above?

- 100 yards (300 feet) Other (give distance in yards): _____

This is not a Court Order.

12 Stay-Away Order (continued)

c. Do you and the person in (2) live together or live close to each other?

 No Yes (If yes, check one): Live together (If you live together, you can ask that the person in (2) move out in (13).) Live in the same building, but not in the same home Live in the same neighborhood Other (please explain): _____

d. Do you and the person in (2) have the same workplace or go to the same school?

 No Yes (If yes, check all that apply): Work together at (name of company): _____ Go to the same school (name of school): _____ Other (please explain): _____**13 Order to Move Out**

a. I ask the judge to order the person in (2) to move out of the home, located at:

(Give address): _____

b. I have a right to live at this address because:

 Check all that apply I own the home. I have lived at this address for _____ years, _____ months. My name is on the lease. I pay for some or all the rent or mortgage. I live at this address with my child(ren). Other (please explain): _____**14 Other Orders**

(Describe any additional orders you want the judge to make to keep you, your children, or the people in (8) safe.):

_____**15 Child Custody and Visitation**Check this box if you have a child with the person in (2) and want the court to make or change a child custody/visitation order. You must also fill out form DV-105, Request for Child Custody and Visitation Orders, and attach**This is not a Court Order.**

16 **Protect Animals**

a. (You may ask the court to protect your animals, your children’s animals, or the person in ②’s animals.)

	Name (or other way to ID animal)	Type of animal	Breed (if known)	Color
(1)	_____	_____	_____	_____
(2)	_____	_____	_____	_____
(3)	_____	_____	_____	_____
(4)	_____	_____	_____	_____

b. I ask the judge to protect the animals listed above by ordering the person in ② to:

Check all that apply

(1) Stay away from the animals by at least:

100 yards (300 feet) Other (give distance in yards): _____

(2) Not take, sell, hide, molest, attack, strike, threaten, harm, get rid of, transfer, or borrow against the animals.

(3) Give me sole possession, care, and control of the animals because (check all that apply):

Person in ② abuses the animals. I take care of these animals.

I purchased these animals. Other (please explain): _____

17 **Control of Property**

a. I ask the judge to give **only me** temporary use, possession, and control of the property listed here (describe):

b. Explain why you want control of the property you listed:

18 **Health and Other Insurance**

I ask the judge to order the person in ② to **not** make any changes to any insurance or other coverage for me, the person in ②, or our children, including not being allowed to cancel, cash, borrow against, transfer, dispose of, or change the beneficiaries for the insurance.

19 **Record Communications**

I ask the judge to allow me to record calls or communications the person in ② makes to me, when those calls or communications violate this restraining order.

This is not a Court Order.

20 **Property Restraint** (only if you are married or a registered domestic partner with the person in ②.)

I ask the judge to order the person in ② **not to** borrow against, sell, hide, or get rid of or destroy any possessions or property, except in the usual course of business or for necessities of life. I also ask the judge to order the person in ② to notify me of any new or big expenses and to explain them to the court.

21 **Extend My Deadline to Give Notice to Person in ②**

(Usually, the judge will give you about two weeks to give notice, or to "serve" the person in ② of your request. If you need more time to serve, the judge may be able to give you a few extra days.)

I ask the judge to give me more time to serve the person in ② because (explain why you need more time):

22 **Pay Debts (Bills) Owed for Property**

(If you want the person in ② to pay any debts owed for property, list them and explain why. The amount can be for the entire bill or only a portion. Some examples include rent, mortgage, car payment, etc.)

a. I ask the judge to order the person in ② to make these payments while the restraining order is in effect:

(1) Pay to: _____ For: _____ Amount: \$ _____ Due date: _____

(2) Pay to: _____ For: _____ Amount: \$ _____ Due date: _____

(3) Pay to: _____ For: _____ Amount: \$ _____ Due date: _____

Explain why you want the person in ② to pay the debts listed above:

b. **Special decision (finding) by the judge if you did not agree to the debt (optional)**

(If you did not agree to the debt or debts listed above, you can ask the judge to decide (find) that one or more debts was made without your permission and resulted from the person in ②'s abuse. This may help you defend against the debt if you are sued in another case.)

Do you want the judge to make this special decision (finding)?

No Yes (If yes, answer the questions below.)

(1) Which of the debts listed above resulted from the abuse? (check all that apply):

a(1) a(2) a(3)

(2) Do you know how the person in ② made the debt or debts?

No Yes

(If yes, explain how the person in ② made the debt or debts):

This is not a Court Order.

Orders That You Want a Judge to Make at Your Court Date

Below is a list of orders that a judge cannot make right away but can make at your court date in a few weeks. The person in (2) must be notified of your court date before the judge can consider making any of the orders listed below. Check all the orders that you want the judge to make at your court date.

23 Pay Expenses Caused by the Abuse

I ask the judge to order the person in (2) to pay for things **caused directly** by the person in (2) (damaged property, medical care, counseling, temporary housing, etc.). Bring proof of these amounts to your court date.

Pay to: _____ For: _____ Amount: \$ _____

Pay to: _____ For: _____ Amount: \$ _____

Pay to: _____ For: _____ Amount: \$ _____

24 Child Support *(this only applies if you have a minor child with the person in (2))*

Check all that apply

- I do not have a child support order and I want one.
- I have a child support order and I want it changed *(attach a copy if you have one)*.
- I now receive or have applied for TANF, Welfare, or CalWORKS.

25 Spousal Support *(this only applies if you are married or a registered domestic partner with person in (2))*

I ask the judge to order the person in (2) to give me financial assistance.

26 Lawyer's Fees and Costs

I ask that the person in (2) pay for some or all of my lawyer's fees and costs.

27 Batterer Intervention Program

I ask the judge to order the person listed in (2) to go to a 52-week batterer intervention program. (The goal of a batterer's intervention program is to stop abuse. There are weekly classes to teach accountability, abuse effects, and gender roles. If ordered to complete this program, the person in (2) would have to show proof to the judge that they enrolled and completed the program.)

28 Transfer of Wireless Phone Account

(If the person in (2) holds the rights to your cell phone account, you can ask the judge to transfer your number or your child's number to you. This means you will be financially responsible for these accounts. If you want to have control over a mobile device, like a cell phone, make this request at (17).)

I ask the judge to order the wireless service provider to transfer the billing responsibility and rights to the wireless phone numbers listed below to me because the account currently belongs to the person in (2):

- My number Number of child in my care (including area code): _____
- My number Number of child in my care (including area code): _____

This is not a Court Order.

Automatic Orders That a Judge Can Make Right Away**29 No Guns, Other Firearms, or Ammunition**

If the judge grants you a restraining order, the person in (2) must sell or turn in any firearms that they have or control. The person in (2) would also be prohibited from buying firearms and ammunition.

30 Cannot Look for Protected People

If the judge grants you a restraining order, the person in (2) will not be allowed to look for the address or location of any person protected by the restraining order, unless the court finds good cause not to make this order.

31 Additional pages

If you used additional paper or forms, enter the number of extra pages attached to this form: _____

32 Your signature

I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

Date: _____

Type or print your name

Sign your name

33 Your lawyer's signature (if you have one)

Date: _____

Lawyer's name, if you have one

Lawyer's signature

Your Next Steps**1 You must complete at least three additional forms:**

- Form DV-110, Temporary Restraining Order (only items 1, 2 and 3)
- Form DV-109, Notice of Court Hearing (only items 1 and 2)
- Form CLETS-001, Confidential CLETS Information
- **If you are asking for child custody and visitation, you must complete form DV-105, Request for Child Custody and Visitation Orders and form DV-140, Child Custody and Visitation Order.**

2 Turn in your completed forms to the court. Find out when your forms will be ready for pick up.**3 Once you get your forms back from the court, have someone "serve" a copy of all forms on the person in (2). The sheriff or marshal can do this for free. Learn more about how to "serve" your papers and prepare for your court date: <https://selfhelp.courts.ca.gov/sheriff-serves-your-request-restraining-order>.****4 If you are asking for child support, spousal support, or lawyer's fees, you must also complete form FL-150, Income and Expense Declaration. If you are only asking for child support (item 23), you may be eligible to fill out a simpler form, FL-155. Read form DV-570 to see if you are eligible. Turn in your completed form to the court before your court date. You must also have someone mail or personally deliver a copy to the person in (2).**

This is not a Court Order.

This form is attached to DV-100, *Request for Domestic Violence Restraining Order*.

- ① **Name of person asking for protection:** _____
- ② **Name of person you want protection from:** _____
- ③ **Describe abuse to you or your children.**
- a. Date of abuse: _____
- b. Who was there? _____
- c. Describe how the person in ② abused you or your children:
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- _____
- d. Describe any use or threatened use of guns or other weapons:
- _____
- _____
- _____
- _____
- e. Describe any injuries: _____
- _____
- _____
- f. Did the police or other law enforcement come? No Yes
- If yes, did they give you or the person in ② an Emergency Protective Order? Yes No I don't know
- The Emergency Protective Order protects You The person in ②
- Attach a copy of the Emergency Protective Order if you have one.*



Case Number: _____

4 Describe abuse to you or your children.

Has the person in ② abused you (or your children) other times?

a. Date of abuse: _____

b. Who was there? _____

c. Describe how the person in ② abused you or your children:

d. Describe any use or threatened use of guns or other weapons:

e. Describe any injuries: _____

f. Did the police or other law enforcement come? No Yes

If yes, did they give you or the person in ② an Emergency Protective Order? Yes No I don't know

The Emergency Protective Order protects You The person in ②

Attach a copy of the Emergency Protective Order if you have one.

5 Describe abuse to you or your children.

Check here if you need more space. Attach a sheet of paper and write "DV-101—Description of Abuse" for a title.

This form is attached to (check one): form DV-100 form DV-120

1 Your name: _____ Mom Dad Other*

2 Other parent's name: _____ Mom Dad Other*

*If Other, specify relationship to child: _____

3 Child Custody

I ask the court for custody as follows:

Legal Custody to (Person who makes decisions about health, education, and welfare):

Physical Custody to (Person you want the child to live with):

Table with columns: Child's Name, Date of Birth, Legal Custody (Mom, Dad, Other), Physical Custody (Mom, Dad, Other). Rows a, b, c, d.

Check here if you need more space. Attach a sheet of paper and write "DV-105, Child Custody" for a title.

4 Change Current Court Order

I want to change a current child custody or visitation court order.

Case Number (if you have it): _____ County: _____

Explain your current order and why you want a change. _____

Check here if you need more space. Attach a sheet of paper and write "DV-105, Change Current Court Order" for a title.

5 Child's Address

Where has the child in 3 a lived for the last five years? List each city and state the child has lived in unless it is unknown to the other parent and you want to keep it confidential because of domestic violence or child abuse. Start with where the child lives now and work backwards in time. If the current address is confidential, check the box below and just provide the current state.

Table with columns: Child 3 a addresses (city and state), Child 3 a lived with: Mom, Dad, Other, Dates lived there: From _____ to present.

Check here if you need more space. Attach a sheet of paper and write "DV-105, Child's Address" for a title.

This is not a Court Order.



6 Other Children's Addresses

- Check here if the other child's (or children's) address information is the same as listed in 5.
- If it is different, check here. Attach a sheet of paper and write "DV-105, Other Children's Addresses" for a title. List other children's address information, including dates, and name of person(s) child lived with.

7 Other Custody Case

Were you involved in, or do you know of, any other custody case for any child listed in this form?

- No Yes (If yes, fill out below and attach a copy of any custody or visitation orders if you have them):

- a. Name of each child in other case: _____
- b. Type of case: Parentage (Paternity) Domestic Violence Child Support
 Juvenile/Dependency Guardianship Other (specify): _____
 Divorce
- c. I was a party witness Other (specify): _____
- d. Court (name): _____
Address: _____ County: _____ State: _____
- e. Date of court order: _____
- f. Case number (if you have it): _____

8 Other People With or Claiming to Have Custody or Visitation Rights

Do you know of anyone who is not involved in this case who has or claims to have custody or visitation rights with any child listed on this form? No Yes (If yes, fill out below.)

That person (give name and address): _____

- has custody claims custody rights claims visitation rights

for these children (name of each child): _____

9 Visitation

I ask the court to order that the person in 2 have the following temporary visitation rights:

Check all that apply

- a. No visitation until the hearing
- b. No visitation after the hearing
- c. The following visitation until the hearing after the hearing
 - (1) Weekends (starting): _____ (The 1st weekend of the month is the 1st weekend with a Saturday.)
 1st 2nd 3rd 4th 5th weekend of month
from _____ at _____ a.m. p.m. to _____ at _____ a.m. p.m.
(day of week) (time) (day of week) (time)
 - (2) Weekdays (starting): _____
from _____ at _____ a.m. p.m. to _____ at _____ a.m. p.m.
(day of week) (time) (day of week) (time)

This is not a Court Order.



10 **Other Visitation**

I ask the court to make other visitation orders, like summer vacation, birthdays, and holidays. (List the orders you want on a separate sheet of paper. Write "DV-105, Other Visitation" for a title and attach it to this form.)

11 **Responsibility for Transportation**

(The parent will take or pick up the child or make arrangements for someone else to do so.)

I ask the court to order that:

- a. Mom Dad Other (name): _____ **take children to** the visits.
- b. Mom Dad Other (name): _____ **pick up children from** the visits.
- c. Drop-off / pick-up of children will be at (address): _____
- d. Check here if other arrangement. Attach a sheet of paper and write "DV-105, Responsibility for Transportation" for a title.

12 **Supervised Visitation**

a. I ask that the visitation in **9** be supervised by

a professional supervisor a non-professional supervisor Other: _____
(Name and telephone number, if known): _____

b. I ask that the visitation in **10** be supervised by:

a professional supervisor a non-professional supervisor Other: _____
(Name and telephone number, if known): _____

c. I ask that any costs for supervision be paid by:

Mom _____% Dad _____% Other (name): _____ %

13 **Travel With Children**

I ask the court to order that:

Mom Dad Other (name): _____ **must** have written permission from the other parent, or a court order, to take the children outside of:

- a. California.
- b. County of (list): _____
- c. Other place(s) (list): _____

14 **Child Abduction Risk**

I believe that there is a risk the other parent will take our child out of California and hide the child from me.

(If you check this box you must fill out and attach form DV-108, Request for Order: No Travel with Children.)

Important Instructions

- You must tell the court if you find out any other information about a custody case in any court for the children listed on this form.
- If the court makes a temporary custody order, the parent receiving custody must not take the child out of California without a noticed hearing. (See Family Code, § 3063.)

This is not a Court Order.**Request for Child Custody and Visitation Orders****(Domestic Violence Prevention)**

DV-105, Page 3 of 3

Clerk stamps date here when form is filed.

1 Name of Person Asking for Order:

Your lawyer in this case (if you have one):

Name: _____ State Bar No.: _____

Firm Name: _____

Address (If you have a lawyer for this case, give your lawyer's information. If you do not have a lawyer and want to keep your home address private, give a different mailing address instead. You do not have to give your telephone, fax, or e-mail.)

Address: _____

City: _____ State: ____ Zip: _____

Telephone: _____ Fax: _____

E-Mail Address: _____

Fill in court name and street address:

**Superior Court of California, County of
MADERA**

200 South G Street
Madera, CA 93637
Civil Division

Court fills in case number when form is filed.

Case Number:

2 Name of Person to Be Restrained:

The court will fill out the rest of this form.

3 Notice of Hearing

A court hearing is scheduled on the request for restraining orders against the person in 2:

Hearing → Date	Date: _____	Time: _____	Name and address of court if different from above: _____ _____
	Dept.: _____	Room: _____	

4 Temporary Restraining Orders (Any orders granted are attached on form DV-110.)

a. Temporary Restraining Orders for personal conduct and stay-away orders as requested in form DV-100, *Request for Domestic Violence Restraining Order*, are (check only one box below):

- (1) All **GRANTED** until the court hearing.
- (2) All **DENIED** until the court hearing. (Specify reasons for denial in b, below.)
- (3) Partly **GRANTED** and partly **DENIED** until the court hearing. (Specify reasons for denial in b, below.)

b. Reasons for denial of some or all of those personal conduct and stay-away orders as requested in form DV-100, *Request for Domestic Violence Restraining Order*, are:

- (1) The facts as stated in form DV-100 do not show reasonable proof of a past act or acts of abuse. (Family Code, §§ 6320 and 6320.5.)
- (2) The facts do not describe in sufficient detail the most recent incidents of abuse, such as what happened, the dates, who did what to whom, or any injuries or history of abuse.
- (3) Further explanation of reason for denial, or reason not listed above:



5 Confidential Information Regarding Minor

- a. A *Request to Keep Minor's Information Confidential* (form DV-160) was made and **GRANTED** (see form DV-165, *Order on Request to Keep Minor's Information Confidential*, served with this form.)
- b. If the request was granted, the information described on the order (form DV-165, item 7) must be kept **CONFIDENTIAL**. The disclosure or misuse of the information is punishable as a sanction, with a fine of up to \$1,000 or other court penalties.

6 Service of Documents by the Person in 1

At least five _____ days before the hearing, someone age 18 or older—not you or anyone to be protected—must personally give (serve) a court file-stamped copy of this form (DV-109, *Notice of Court Hearing*) to the person in 2 along with a copy of all the forms indicated below:

- a. DV-100, *Request for Domestic Violence Restraining Order* (file-stamped)
- b. DV-110, *Temporary Restraining Order* (file-stamped) **IF GRANTED**
- c. DV-120, *Response to Request for Domestic Violence Restraining Order* (blank form)
- d. DV-120-INFO, *How Can I Respond to a Request for Domestic Violence Restraining Order?*
- e. DV-250, *Proof of Service by Mail* (blank form)
- f. DV-170, *Notice of Order Protecting Information of a Minor*, and DV-165, *Order on Request to Keep Minor's Information Confidential* (file-stamped), **IF GRANTED**
- g. Other (specify): _____

Date: _____

Judicial Officer**Right to Cancel Hearing: Information for the Person in 1**

- If item 4 a(2) or 4 a(3) is checked, the judge has denied some or all of the temporary orders you requested until the court hearing. The judge may make the orders you want after the court hearing. You can keep the hearing date, or you can cancel your request for orders so there is no court hearing.
- If you want to cancel the hearing, use form DV-112, *Waiver of Hearing on Denied Request for Temporary Restraining Order*. Fill it out and file it with the court as soon as possible. You may file a new request for orders, on the same or different facts, at a later time.
- If you cancel the hearing, do not serve the documents listed in item 6 on the other person.
- If you want to keep the hearing date, you must have all of the documents listed in item 6 served on the other person within the time listed in item 6.
- At the hearing, the judge will consider whether denial of any requested orders will jeopardize your safety and the safety of children for whom you are requesting custody or visitation.
- You must come to the hearing if you want the judge to make restraining orders or continue any orders already made. If you cancel the hearing or do not come to the hearing, any restraining orders made on form DV-110 will end on the date of the hearing.

To the Person in ① :

- The court cannot make the restraining orders after the court hearing unless the person in ② has been personally given (served) a copy of your request and any temporary orders. To show that the person in ② has been served, the person who served the forms must fill out a proof of service form. Form DV-200, *Proof of Personal Service*, may be used.
- For information about service, read form DV-200-INFO, *What Is “Proof of Personal Service”?*
- If you are unable to serve the person in ② in time, you may ask for more time to serve the documents. Read form DV-115-INFO, *How to Ask for a New Hearing Date*.

To the Person in ② :

- If you want to respond in writing, mail a copy of your completed form DV-120, *Response to Request for Domestic Violence Restraining Order*, to the person in ① and file it with the court. You cannot mail form DV-120 yourself. Someone age 18 or older—**not you**—must do it.
- To show that the person in ① has been served by mail, the person who mailed the form must fill out a proof of service form. Form DV-250, *Proof of Service by Mail*, may be used. File the completed form with the court before the hearing and bring a copy with you to the hearing.
- For information about responding to a restraining order and filing your answer, read form DV-120-INFO, *How Can I Respond to a Request for Domestic Violence Restraining Order?*
- Whether or not you respond in writing, go to the hearing if you want the judge to hear from you before making an order. You may tell the judge why you agree or disagree with the order requested. You may bring witnesses and other evidence.
- **At the hearing, the judge may make restraining orders against you that could last up to five years.**
- **The judge may also make other orders about your children, child support, spousal support, money, and property and may order you to turn in or sell any firearms that you own or possess.**



Request for Accommodations

Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least five days before the hearing. Contact the clerk’s office or go to www.courts.ca.gov/forms for *Request for Accommodations by Persons with Disabilities and Response* (form MC-410). (Civ. Code, § 54.8.)

(Clerk will fill out this part.)

—Clerk’s Certificate—

Clerk’s Certificate
[seal]

I certify that this *Notice of Court Hearing* is a true and correct copy of the original on file in the court.

Date: _____ Clerk, by _____, Deputy

DV-110 Temporary Restraining Order

Clerk stamps date here when form is filed.

Instruction: The person asking for a restraining order must complete items ①, ②, and ③ only. The court will complete the rest of this form.

① **Protected Person** (name): _____

② **Restrained Person**

*Full Name: _____

*Gender: M F Nonbinary

*Age: _____ (Give estimate, if age unknown.)

Date of Birth: _____ Height: _____ Weight: _____

Hair Color: _____ Eye Color: _____

*Race: _____

Relationship to person in ①: _____

Address of restrained person: _____

City: _____ State: _____ Zip: _____

Type, number, and location of firearms or ammunition:

(Information that has a star (*) next to it is required to add this order into a California police database. Give all the information you know.)

Fill in court name and street address:

Superior Court of California, County of Madera
200 South G Street
Madera, CA 93637
Civil Division

Court fills in case number when form is filed.

Case Number: _____

③ **Other Protected People**

In addition to the person named in ①, the people listed below are protected by the orders listed in ⑥ through ⑨.

Full name	Relationship to person in ①	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____

Check here if you need to list more people. List them on a separate piece of paper, write "DV-110, Other Protected People" at the top, and attach it to this form.

(The court will complete the rest of this form)

④ **Your Hearing Date (Court Date)**



This order expires at the end of the hearing listed below:

Hearing Date: _____ Time: _____ a.m. p.m.

This is a Court Order.

Temporary Restraining Order
(CLETS—TRO)
(Domestic Violence Prevention)



This order must be enforced throughout the United States. See page 5.

To the Person in 2

The judge has granted temporary orders. See items 5 through 18.

- If you do not obey these orders, you can be charged with a crime, go to jail or prison, and/or pay a fine.
- It is a felony to take or hide a child in violation of this order.

5 No Guns, Other Firearms, or Ammunition

- You cannot own, possess, have, buy or try to buy, receive or try to receive, or in any other way get guns, other firearms, or ammunition.
 - **Within 24 hours of receiving this order, you must** sell to or store with a licensed gun dealer, or turn in to a law enforcement agency, any guns or other firearms you have in your immediate possession or control.
 - **Within 48 hours of receiving this order, you must** file a receipt with the court that proves guns have been turned in or sold. (You may use form DV-800, Proof of Firearms Turned In, Sold, or Stored, for the receipt.)
- The court has received information that you own or possess firearm(s) or ammunition.

6 Cannot Look for Protected People

- You must not take any action to look for any person protected by this order, including their addresses or locations.
- If checked, this order was **not granted** because the judge found good cause not to make the order.

7 Order to Not Abuse Not requested Denied until the hearing Granted as follows:

You must not do the following things to the person in 1 and any person listed in 3:

- Harass, attack, strike, threaten, assault (sexually or otherwise), hit, follow, stalk, molest, destroy personal property, keep under surveillance, impersonate (on the internet, electronically, or otherwise), block movements, annoy by phone or other electronic means (including repeatedly contact), or disturb the peace.
- "Disturb the peace" means to destroy someone's mental or emotional calm. This can be done directly or indirectly, such as through someone else. This can also be done in any way, such as by phone, over text, or online. Disturbing the peace includes coercive control.
- "Coercive control" means a number of acts that unreasonably limit the free will and individual rights of any person protected by this restraining order. Examples include isolating them from friends, relatives, or other support; keeping them from food or basic needs; controlling or keeping track of them, including their movements, contacts, actions, money, or access to services; and making them do something by force, threat, or intimidation, including threats based on actual or suspected immigration status.

This is a Court Order.

Temporary Restraining Order
(CLETS—TRO)
(Domestic Violence Prevention)



8 No-Contact Order Not requested Denied until the hearing Granted as follows:

- a. You must **not contact** the person in ① the persons in ③ directly or indirectly, by any means, including by telephone, mail, email, or other electronic means.
- b. Exception to 8a:
- (1) You may have brief and peaceful contact with the person in ① only to communicate about your children for court-ordered visits.
- (2) You may have contact with your children only during court-ordered contact or visits.
- (3) Other (*explain*): _____
- c. Peaceful written contact through a lawyer or process server or another person for service of legal papers related to a court case is allowed and does not violate this order.

9 Stay-Away Order Not requested Denied until the hearing Granted as follows:

- a. You must stay at least (*specify*): _____ yards away from (*check all that apply*):
- | | |
|---|---|
| <input type="checkbox"/> Person in ①. | <input type="checkbox"/> School of person in ①. |
| <input type="checkbox"/> Home of person in ①. | <input type="checkbox"/> Persons in ③. |
| <input type="checkbox"/> Job or workplace of person in ①. | <input type="checkbox"/> Children’s school or child care. |
| <input type="checkbox"/> Vehicle of person in ①. | <input type="checkbox"/> Other (<i>explain</i>): _____ |
- b. Exception to 9a:
The stay-away orders do not apply:
- (1) For you to briefly and peacefully exchange your children for court-ordered visits.
- (2) For you to visit with your children for court-ordered contact or visits.
- (3) Other (*explain*): _____

10 Order to Move Out Not requested Denied until the hearing Granted as follows:

You must take only personal clothing and belongings needed until the hearing and move out immediately from (*address*): _____

11 Other Orders Not requested Denied until the hearing Granted as follows:

12 Child Custody and Visitation Not requested Denied until the hearing Granted as follows:

Child custody and visitation are ordered on the attached Form DV-140, Child Custody and Visitation Order, or (*list other form*): _____. The parent with temporary custody of the child must not remove the child from California without permission from the court.

This is a Court Order.

13 Protect Animals Not requested Denied until the hearing Granted as follows:

- a. You must stay at least _____ yards away from the animals listed below.
- b. You must not take, sell, hide, molest, attack, strike, threaten, harm, get rid of, transfer, or borrow against the animals.
- c. The person in ① is given the sole possession, care, and control of the animals listed below.

Name (or other way to ID animal)	Type of animal	Breed (if known)	Color

14 Control of Property Not requested Denied until the hearing Granted as follows:

Until the hearing, **only** the person in ① can use, control, and possess the following property:

15 Health and Other Insurance Not requested Denied until the hearing Granted as follows:

The person in ① in ② is ordered **not** to cash, borrow against, cancel, transfer, dispose of, or change the beneficiaries of any insurance or coverage held for the benefit of the parties—or their children, if any—for whom support may be ordered, or both.

16 Record Communications Not requested Denied until the hearing Granted as follows:

The person in ① may record communications made by the person in ② that violate this order.

17 Property Restraint Not requested Denied until the hearing Granted as follows:

The person in ① in ② must not transfer, borrow against, sell, hide, or get rid of or destroy any property, including animals, except in the usual course of business or for necessities of life. In addition, each person must notify the other of any new or big expenses and explain them to the court. (If the court granted ⑧, the person in ② must not contact the person in ①. To notify the person in ① of new or big expenses, have a server mail or personally give the information to the person in ① or contact their lawyer, if they have one.)

18 Pay Debts Owed for Property Not requested Denied until the hearing Granted as follows:

The person in ② must make these payments until this order ends:

Pay to: _____ For: _____ Amount: \$ _____ Due date: _____

Pay to: _____ For: _____ Amount: \$ _____ Due date: _____

Pay to: _____ For: _____ Amount: \$ _____ Due date: _____

This is a Court Order.

19 Orders That May Be Made at the Hearing Date (Court Date)

If the person in ① checked any of these orders on form DV-100, a judge could grant them at your court date.

- Child Support
- Spousal Support
- Lawyer's Fees and Costs
- Pay Expenses Caused by Abuse
- Batterer Intervention Program
- Transfer of Wireless Phone Account

20 No Fee to Serve (Notify) Restrained Person

The sheriff or marshal will serve this order for free.

Bring a copy of all the papers that you need to be served to the sheriff or marshal.

21 Attached pages

Number of pages attached to this seven-page form: _____

Judge's Signature

Date: _____

Judge or Judicial Officer

Certificate of Compliance With VAWA

This temporary protective order meets all “full faith and credit” requirements of the Violence Against Women Act, 18 U.S.C. § 2265 (1994) (VAWA), upon notice of the restrained person. This court has jurisdiction over the parties and the subject matter; the restrained person has been or will be afforded notice and a timely opportunity to be heard as provided by the laws of this jurisdiction. **This order is valid and entitled to enforcement in each jurisdiction throughout the 50 states of the United States, the District of Columbia, all tribal lands, and all U.S. territories, commonwealths, and possessions and shall be enforced as if it were an order of that jurisdiction.**

This is a Court Order.

**Temporary Restraining Order
(CLETS—TRO)
(Domestic Violence Prevention)**



Warnings and Notices to the Restrained Person in ②**Your Address to Receive Court Orders**

If the judge makes a restraining order at the hearing (court date), which has the same orders as in this Temporary Restraining Order, you will get a copy of that order by mail at your last known address, which is written in ② on page 1. If your address was not listed on this form or is incorrect, contact the court. If you did not go to your court date and want to know if the judge granted a restraining order against you, contact the court.

Child Custody, Visitation, and Support

- **Child custody and visitation:** If you do not go to your hearing (court date), the judge can make custody and visitation orders for your children without hearing from you.
- **Child support:** The judge can order child support based on the income of both parents. The judge can also have that support taken directly from a parent's paycheck. Child support can be a lot of money, and usually you have to pay until the child is age 18. File and serve form FL-150, *Income and Expense Declaration*, or form FL-155, *Financial Statement (Simplified)*, if you want the judge to have information about your finances. Otherwise, the court may make support orders without hearing from you.
- **Spousal support:** File and serve form FL-150, *Income and Expense Declaration*, so the judge will have information about your finances. Otherwise, the court may make support orders without hearing from you.

Instructions for Law Enforcement

This order is effective when made. It is enforceable by any law enforcement agency that has received the order, is shown a copy of the order, or has verified its existence on the California Law Enforcement Telecommunications System (CLETS). If the law enforcement agency has not received proof of service on the restrained person, and the restrained person was not present at the court hearing, the agency shall advise the restrained person of the terms of the order and then shall enforce it. Violations of this order are subject to criminal penalties.

Arrest Required if Order Is Violated

If an officer has probable cause to believe that the restrained person had notice of the order and has disobeyed the order, the officer must arrest the restrained person. (Penal Code, §§ 836(c)(1), 13701(b).) A violation of the order may be a violation of Penal Code section 166 or 273.6.

If the Protected Person Contacts the Restrained Person

Even if the protected person invites or consents to contact with the restrained person, the orders remain in effect and must be enforced. The protected person cannot be arrested for inviting or consenting to contact with the restrained person. The orders can be changed only by another court order. (Penal Code, §13710(b).)

This is a Court Order.

Conflicting Orders—Priorities for Enforcement

If more than one restraining order has been issued protecting the protected person from the restrained person, the orders must be enforced according to the following priorities (see Penal Code, § 136.2, and Family Code, §§ 6383(h), 6405(b)):

1. **EPO:** If one of the orders is an *Emergency Protective Order* (form EPO-001), and it is more restrictive than other restraining or protective orders, it has precedence in enforcement over all other orders.
2. **No-Contact Order:** If there is no EPO, a no-contact order that is included in a restraining or protective order has precedence in enforcement over any other restraining or protective order.
3. **Criminal Order:** If none of the orders includes a no-contact order, a domestic violence protective order issued in a criminal case takes precedence in enforcement over any conflicting civil court order. Any nonconflicting terms of the civil restraining order remain in effect and enforceable.
4. **Family, Juvenile, or Civil Order:** If more than one family, juvenile, or other civil restraining or protective order has been issued, the one that was issued last must be enforced.

Child Custody and Visitation

- The custody and visitation orders are on form DV-140. They are sometimes also written on additional pages or referenced in DV-140 or other orders that are not part of the restraining order.
- At items 8b(1) or 9b(1) of this order, the judge may allow the person in ② to have brief and peaceful contact with the person in ①, as needed to follow court-ordered visits. Conduct of the person in ② that is **not** brief and peaceful is a violation of this order.
- **Forms DV-100 and DV-105 are not orders. Do not enforce them.**

(The clerk will fill out this part.)

Clerk's Certificate
[seal]

—Clerk's Certificate—

I certify that this *Temporary Restraining Order* is a true and correct copy of the original on file in the court.

Date: _____ Clerk, by _____, Deputy

This is a Court Order.

This form is attached to (check one): DV-110 DV-130

- 1 Name of Protected Person: ... Mom Dad Other*
2 Other Parent's Name: ... Mom Dad Other*
* If Other, specify relationship to child:

The Court Orders:

- 3 Child Custody is ordered as follows: Legal Custody to: Physical Custody to:
Child's Name Date of Birth Mom Dad Other* Mom Dad Other*
a. b. c.
If more children, check here. Attach a sheet of paper and write "DV-140, Child Custody" for a title.
*If Other, specify relationship to child and name of person:

- 4 Child Visitation is ordered as follows:
a. No visitation to Mom Dad Other (name):
b. See the attached - page document, dated:
c. The parties must go to mediation at:
d. Until the next court order, visitation for Mom Dad Other (name): will be:
(1) Weekends (starting): (The 1st weekend of the month is the 1st weekend with a Saturday.)
1st 2nd 3rd 4th 5th weekend of month
from at a.m. p.m. to at a.m. p.m.
(day of week) (time) (day of week) (time)
(2) Weekdays (starting):
from at a.m. p.m. to at a.m. p.m.
(day of week) (time) (day of week) (time)
(3) Other Visitation
Check here and attach a sheet of paper if there are other visitation days and times, like holidays, birthdays, sports events. List dates and times. Write "DV- 140, Other Visitation" for a title.

- 5 Supervised Visitation or Exchange
Visits and/or exchanges of children are supervised as specified on Form DV-150, Supervised Visitation and Exchange Order.

This is a Court Order.



6 **Responsibility for Transportation for Visitation**

"Responsibility for transportation" means the parent will take or pick up the child or make arrangements for someone else to do so.

- a. Mom Dad Other (name): _____ **take children to** the visits.
b. Mom Dad Other (name): _____ **pick up children from** the visits.
c. Drop-off/pick-up of children will be at (address): _____

7 **Travel With Children**

Mom Dad Other (name): _____ **must** have written permission from the other parent, or a court order, to take the children outside of:

- a. The State of California
b. The United States of America
c. Other place(s) (list): _____

8 **Child Abduction**

There is a risk that one of the parents will take the children out of California without the other parent's permission. The orders in Form DV-145, *Order: No Travel with Children*, are attached and must be obeyed. (Fill out and attach Form DV-145 to this form.)

9 **Other Orders**

Check here and attach any other orders to this form. Write "DV-140, Other Orders" as a title.

10 **Jurisdiction**

This court has jurisdiction to make child custody orders in this case under the Uniform Child Custody Jurisdiction and Enforcement Act (part 3 of the California Family Code starting with § 3400).

11 **Notice and Opportunity to Be Heard**

The responding party was given reasonable notice and an opportunity to be heard as provided by the laws of the State of California.

12 **Country of Habitual Residence**

The country of habitual residence of the child or children in this case is The United States of America or Other (specify): _____.

13 **Penalties for Violating This Order**

If you violate this order, you may be subject to civil or criminal penalties, or both.

14 **Duration of Child Custody, Visitation, and Support Orders**

If this form is attached to Form DV-130 (*Restraining Order After Hearing*), the custody and visitation orders in this form remain in effect after the restraining orders on Form DV-130 end.

This is a Court Order.

Clerk stamps date here when form is filed.

TO THE WIRELESS SERVICE PROVIDER: This order is made under California Family Code section 6347.

THE ORDER APPLIES TO:

- ① Wireless service provider (*name*): _____
- ② Current account holder (*name*): _____
Billing telephone number: _____
- ③ New account holder (*name*): _____
- ④ Transfer of the following wireless phone number(s):
Telephone number (*include area code*): _____
Telephone number (*include area code*): _____
Telephone number (*include area code*): _____
Telephone number (*include area code*): _____
Telephone number (*include area code*): _____
- Check box to include attachment with additional telephone number(s).

Fill in court name and street address:

**Superior Court of California, County of
MADERA
200 S G Street
Madera, CA 93637**

Civil Division

*Fill in case number:***Case Number:****5 TRANSFER OF RIGHTS AND RESPONSIBILITIES**

All rights and responsibilities for the accounts listed in ④, including all financial responsibility for the telephone numbers, monthly service costs, and costs for any mobile device associated with the telephone numbers, must be immediately transferred to the new account holder (person in ③).

The person in ③ will be financially responsible for the accounts listed in ④ starting:

the date the account is transferred by the wireless service provider

(*specify date*) _____

- ⑥ The person in ③ must send this order and a completed copy of Form DV-901 to the wireless service provider listed in ①. For information on where to send this form and Form DV-901, go to the following website:
<http://www.sos.ca.gov/registries/safe-home/domestic-violence-wireless-plans>. Form DV-901 is a confidential form and must NOT be filed with the court.

Date: _____

*Judicial Officer***ATTENTION WIRELESS SERVICE PROVIDER**

The new account holder's (person in ③) contact information, including information on Form DV-901, must NOT be disclosed to the current account holder (person in ②).

This order is made under California's Domestic Violence Prevention Act.

This is a Court Order.

Case Number:

INSTRUCTIONS FOR WIRELESS SERVICE PROVIDER

The orders contained on page 1 of this form must be followed unless the wireless service provider cannot operationally or technically effectuate the order due to certain circumstances, including, but not limited to, any of the following:

- When the current account holder has already terminated the account
- When differences in network technology prevent the functionality of a device on the network
- When there are geographic or other limitations on network or service availability

If the provider determines that transfer CANNOT occur, then the provider MUST notify the person ③ within 72 hours of receipt of this order (California Family Code section 6347).

(Clerk will fill out this part.)

—Clerk's Certificate—

Clerk's Certificate I certify that this order is a true and correct copy of the original on file in the
[seal] court.

Date: _____ Clerk, by _____, Deputy

This is a Court Order.

DV-200-INFO What Is “Proof of Personal Service”?

What is “service”?

Service is the act of giving your legal papers to the other party in the case. There are many kinds of service—in person, by mail, and others. This form is about personal, or “in-person,” service. The *Notice of Court Hearing* (form DV-109), *Request for Domestic Violence Restraining Order* (form DV-100), and *Temporary Restraining Order* (form DV-110) must be served “in person.” That means someone—not you or anyone else protected by the order—must personally “serve” (give) the person to be restrained a copy of the forms. You cannot send them by mail. Service lets the other party know:

- What orders you are asking for
- The hearing date
- How to respond

Why do I have to get the orders served?

- The *police cannot arrest* anyone for violating an order *unless* the restrained party knows about the order.
- The *judge cannot make the orders permanent* unless the restrained party was served.



Who can serve?

Ask someone you know, a process server, or a law enforcement agency (for example, a sheriff) to personally serve (give) a copy of the orders to the party to be restrained. You *cannot* send the forms to that person by mail.

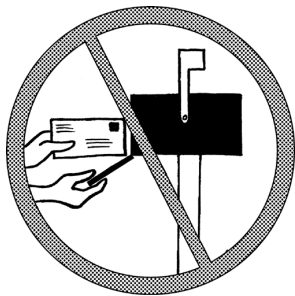
The server must:

- Be 18 years of age or over
- Not be you or anyone to be protected by the orders

A sheriff can serve the order at no cost to you.

A “registered process server” is a business you pay to deliver court forms. Look for “Process Serving” in the Yellow Pages or on the Internet.

(Note: If a law enforcement agency or the process server uses a different proof of service form, make sure it lists the forms served.)



Don't serve it by mail!

How does the server “serve” the legal papers?

Ask the server to:

- Walk up to the person to be served.
- Make sure it's the right person. Ask the person's name.
- Give the person copies of all papers checked on form DV-200, *Proof of Personal Service*.
- Fill out and sign form DV-200.
- Give the signed form DV-200 to you.

What if the person won't take the papers or tears them up?

- If the person won't take the papers, just leave them near him or her.
- It doesn't matter if the person tears them up.



DV-200-INFO What Is “Proof of Personal Service”?

When do the orders have to be served?

It depends. To know the exact date, you have to look at two things on form DV-109:

First, look at the hearing date on page 1. Next, look at the number of days written in item ⑤ on page 2.

③ **Notice of Court Hearing**
A court hearing is scheduled on the requested date.

Hearing Date	→ Date: _____	Time: _____
	Dept.: _____	Room: _____

⑤ **Service of Documents and Time for Filing**
At least five or _____ days before the hearing, the person who is to be protected—must personally give (serve) a copy of the orders (and a copy of the *Hearing*) to the person in ② along with a copy of:
a. Form DV-100, *Request for Domestic Violence Restraining Order*
b. Form DV-110, *Temporary Restraining Order* and a copy to the judge
c. Form DV-120, *Response to Request for Domestic Violence Restraining Order* and Form DV-250, *Proof of Personal Service*

Look at a calendar. Subtract the number of days in item ⑤ from the hearing date. That’s the final date to have the orders served. It’s always OK to serve earlier than that date.

If nothing is written in item ⑤, you must have the papers served at least five days before the hearing.

Who signs the *Proof of Personal Service*?

Only the person who serves the orders can sign the *Proof of Personal Service* (form DV-200). You do not sign it. The person to be restrained does not sign it.

What happens if I cannot get the papers served before the hearing date?

Forms DV-100, DV-109, and DV-110 must be personally served before your hearing. If not, before your hearing, fill out and file a *Request to Continue Hearing* (form DV-115) and *Order on Request to Continue Hearing* (form DV-116).

These forms ask the judge for a new hearing date and make any temporary orders last until the end of the new hearing.

Ask the clerk for the forms, or go to www.courts.ca.gov.

You *must* attach a copy of form DV-115 and DV-116 to a copy of your original order. That way, the police will know your orders are still in effect. And the restrained party will be served with notice of the new hearing date. For more information on getting a new hearing date, read form DV-115-INFO, *How to Ask for a New Hearing Date*.

What do I do with the completed *Proof of Personal Service*?

Bring a copy of the original *Proof of Personal Service* (form DV-200) to your hearing.

If the sheriff serves the orders, he or she will send the *Proof of Personal Service* to the court and CLETS (California Law Enforcement Telecommunications System), a statewide computer system that lets police know about your order, for you.

If someone other than the sheriff serves the orders, you should:

- If possible, file the original *Proof of Personal Service* (form DV-200) with the court at least two days before your hearing. If you were unable to do so, bring the original *Proof of Personal Service* to your hearing.
- The clerk will send it to CLETS.
- Always keep an extra copy of the restraining orders with you for your safety.

DV-200 Proof of Personal Service

Clerk stamps date here when form is filed.

1 Name of Party Asking for Protection:

2 Name of Party to Be Restrained:

3 Notice to Server

The server must:

- Be 18 years of age or older.
- Not be listed in items ① or ③ of form DV-100, *Request for Domestic Violence Restraining Order*.



- Give a copy of all documents checked in ④ to the restrained party in ② (You cannot send them by mail.) Then complete and sign this form, and give or mail it to the person in ①.

4 I gave the person in ② a copy of all the documents checked:

- DV-109 with DV-100 and a blank DV-120 (*Notice of Court Hearing; Request for Domestic Violence Restraining Order; blank Response to Request for Domestic Violence Restraining Order*)
- DV-110 (*Temporary Restraining Order*)
- DV-105 and DV-140 (*Request for Child Custody and Visitation Orders, Child Custody and Visitation Order*)
- FL-150 with a blank FL-150 (*Income and Expense Declaration*)
- FL-155 with a blank FL-155 (*Financial Statement (Simplified)*)
- DV-115 (*Request to Continue Hearing*)
- DV-116 (*Order on Request to Continue Hearing*)
- DV-130 (*Restraining Order After Hearing*)
- Other (*specify*):

5 I personally gave copies of the documents checked above to the party in ② on:

- Date: _____ b. Time: _____ a.m. p.m.
- At this address: _____
City: _____ State: _____ Zip: _____

6 Server's Information

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____
(If you are a registered process server):
County of registration: _____ Registration number: _____

7 I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

Date: _____

Type or print server's name

Server to sign here

Fill in court name and street address:

Superior Court of California, County of
MADERA
200 S G Street
Madera, CA 93637
Civil Division

Court clerk fill in case number when form is filed.

Case Number:



DO NOT

WRITE ON THE FOLLOWING BLANK FORMS!
THESE BLANK FORMS
MUST BE SERVED ON THE
OTHER PARTY,
SO THAT THE OTHER PARTY MAY
RESPOND TO THIS ACTION.
ALONG WITH THE BLANK FORMS YOU MUST
ALSO INCLUDE A COPY OF THE FORMS
THAT YOU PREPARED AND FILED

ES NECESARIO

DEJAR LOS SIGUIENTES DOCUMENTOS
EN BLANCO.
ESTOS DOCUMENTOS TIENEN QUE
SER ENTREGADOS A LA OTRA PERSONA,
PARA QUE PUEDA RESPONDER A ESTA ACCION.
INCLUYA CON ESTOS DOCUMENTOS UNA COPIA DE
LOS DOCUMENTOS QUE USTED LLENO Y ARCHIVO.

What is a Domestic Violence Restraining Order?

It is a court order that can help protect people who have been abused or threatened with abuse.

Abuse can be physical or emotional. It can be spoken or written.

What does the order do?

The court can order you to:

- Not contact or harm the protected person, including children or others listed as protected people
- Stay away from all protected people
- Not have any guns or ammunition
- Move out of the place that you share with the protected person
- Follow custody and visitation orders
- Pay child support
- Pay spousal support
- Obey property orders
- Follow other types of orders (listed on *Form DV-100*)

Who can ask for a domestic violence restraining order?

The person requesting the order must have a relationship with you:

- Someone you date or used to date
- Married, registered domestic partners, separated, engaged, or divorced
- Someone you live or lived with (more than just a roommate)
- A parent, grandparent, sibling, child, or grandchild related by blood, marriage, or adoption

I've been served with a request for domestic violence restraining order. What do I do now?

Read the papers very carefully. You must follow all the orders the judge made. The *Notice of Court Hearing* tells you when to appear in court. You should go to the hearing, if you do not agree to the orders requested. If you do not go to the hearing, the judge can make orders against you without hearing from you.

What if I don't obey the order?

The police can arrest you. You can go to jail and pay a fine. You must still follow the orders even if you are not a U.S. citizen. If you are worried about your immigration status, talk to an immigration lawyer.

How long does the order last?

If there is a *Temporary Restraining Order* in effect, it will last until the hearing date. At the hearing, the judge will decide whether to extend the order or cancel the order. The judge can extend the order for up to five years. Custody, visitation, child support, and spousal support orders can last longer than five years and they do not end when the restraining order ends.

What if I don't agree with what the order says?

You still must obey the orders until the hearing. If you do NOT agree with the orders the person is asking for, fill out Form DV-120, *Response to Request for Domestic Violence Restraining Order*. After you fill out the form, file it with the court clerk and "serve" the form on the person asking for the restraining order. "Serve" means to have someone 18 years or older - **not you** - mail a copy to the other party. The person who serves your form must fill out Form DV-250, *Proof of Service by Mail*. After Form DV-250 is completed, make sure it is filed with the court clerk. You will also have a chance at the hearing to tell your side of the story. For more information on how to prepare for the hearing, read Form DV-520-INFO, *Get Ready for the Restraining Order Court Hearing*.

Is there a cost to file my Response (Form DV-120)?

No.

What if I also have criminal charges against me?

See a lawyer. Anything you say or write, including in this case, can be used against you in your criminal case.

What if I have a gun or ammunition?

If a restraining order is issued, you cannot own, possess, or have a gun, other firearm, or ammunition while the order is in effect. If you have a gun or other firearm in your immediate possession or control, you must sell it to, or store it with, a licensed gun dealer, or turn it in to a law enforcement agency. You must also prove to the court that you turned in or sold your gun. Read Form DV-800-INFO, *How Do I Turn In, Sell, or Store My Firearms?*, for more information.

Do I need a lawyer?

You are not entitled to a free court-appointed lawyer for this case but having a lawyer represent you or getting legal advice from a lawyer is a good idea, especially if you have children. If you cannot afford a lawyer, you can represent yourself. There is free or low-cost help available in every county. For help, ask the court clerk how to find free or low-cost legal services and self-help centers in your area. You can also get free help with child support at your local family law facilitator's office.

What if I do not speak English?

When you file Form DV-120, ask the court clerk if a court interpreter is available for your hearing. If an interpreter is not available, bring someone to interpret for you. Do NOT ask a child, a witness, or anyone to be protected by the order to interpret for you.

What if I am deaf or hard of hearing?

Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available if you ask at least five days before the proceeding. Contact the clerks' office or go to www.courts.ca.gov/forms for *Request for Accommodations by Persons With Disabilities and Response* (Form MC-410). (Civ. Code, § 54.8.)

Can I use the restraining order to get divorced or terminate a domestic partnership?

No. These forms will not end your marriage or registered domestic partnership. You must file other forms to end your marriage or registered domestic partnership.

What if I have children with the other person?

The judge can make temporary orders for child custody and visitation. If the judge makes a temporary order for child custody, the parent with custody may not remove the child from California before notice to the other parent and a court hearing. Read the order for any other restrictions. There may be some exceptions. Ask a lawyer for more information.

What if I want to leave the county or state?

You must still comply with the restraining order, including custody and visitation orders. The restraining order is valid anywhere in the United States.

Will I see the person who asked for the order at the court hearing?

Yes. Assume that the person who is asking for the order will attend the hearing. Do not talk to him or her unless the judge or that person's attorney says that you can. Any temporary restraining order made by the court is in effect until the end of the hearing.

What if I need a restraining order against the other person?

Do not use this form to request a domestic violence restraining order. For information on how to file your own restraining order, read Form DV-505-INFO. You can also ask the court clerk about free or low-cost legal help.

What if I am a victim of domestic violence?

For a referral to a local domestic violence or legal assistance program, call the National Domestic Violence Hotline:

1-800-799-7233

TDD: 1-800-787-3224

It's free and private.

They can help you in more than 100 languages.

For help in your area, contact:

[Local information may be inserted]

Clerk stamps date here when form is filed.

Use this form if someone has asked for a domestic violence restraining order against you, and you want to respond in writing. You will need a copy of form DV-100, *Request for Domestic Violence Restraining Order*, that was filled out by the person who asked for a restraining order against you. There is no cost to file this form with the court.

Do not use this form if you want to ask for your own restraining order. Read form DV-500-INFO, *Can a Domestic Violence Restraining Order Help Me?* to find out more about this type of restraining order.

1 Name of Person Asking for Protection:

(See form DV-100, item 1):

2 Your Name: _____**Address where you can receive court papers**

(This address will be used by the court and by the person in 1 to send you official court dates, orders, and papers. For privacy, you may use another address like a post office box or another person's address, if you have their permission and can get your mail regularly. If you have a lawyer, give their information.)

Address: _____

City: _____ State: ____ Zip: _____

**Your contact information (optional)**

(The court could use this information to contact you. If you don't want the person in 1 to have this information, leave it blank or provide a safe phone number or email address. If you have a lawyer, give their information.)

E-Mail Address: _____ Telephone: _____ Fax: _____

Your lawyer's information (if you have one)

Name: _____ State Bar No.: _____

Firm Name: _____

3 Your Hearing Date (Court Date)

Your hearing date is listed on form DV-109, *Notice of Court Hearing*. If you do not agree to having a restraining order against you, go to your hearing date. If you do not go to your hearing date, the judge could grant a restraining order that could last up to five years.

Fill in court name and street address:

Superior Court of California, County of Madera
200 South G Street
Madera, CA 93637

Civil Division

Fill in case number:

Case Number:**This is not a Court Order.**

How to complete this form: To answer the questions below, look at the form DV-100 filled out by the person in ①. Tip: When the restraining order forms say "the person ②" that means you, and the "person in ①" means the person who is asking for a restraining order against you.

4 Information About You (see ② on form DV-100)

The person in ① listed your name, age, gender, and date of birth. If any of the information is incorrect, use the space below to give the correct information.

5 History of Court Cases and Restraining Orders (see ④ on form DV-100)

The person in ① may have listed other court cases or restraining orders involving you. If information is incorrect or missing, use the space below to give information.

Check here if you are including a copy of restraining order or court order that you want the judge to know about.

6 Your Relationship to the Person in ①

In item ③ of form DV-100, has the person in ① correctly described your relationship with them?

Yes No If no, what is your relationship with the person in ①?:

7 Other Protected People

If the judge grants a restraining order, it can include family or household members of the person in ①. See ⑧ on form DV-100 to see if the person in ① is asking for other people to be protected by the restraining order.

a. I agree to the order requested.

b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____

8 Order to Not Abuse (see ⑩ on form DV-100)

a. I agree to the order requested.

b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____

This is not a Court Order.

9 **No-Contact Order** (see **11** on form DV-100)

- a. I agree to the order requested.
- b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____

10 **Stay-Away Order** (see **12** on form DV-100)

- a. I agree to the orders requested.
- b. I do not agree to the orders requested.

Explain why you disagree, or describe a different order that you would agree to: _____

11 **Order to Move Out** (see **13** on form DV-100)

- a. I agree to the order requested.
- b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____

12 **Other Orders** (see **14** on form DV-100)

- a. I agree to the order requested.
- b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____

13 **Child Custody and Visitation** (see **15** on form DV-100)

- a. I am **not** the parent of the child listed in form DV-105, *Request for Child Custody and Visitation Orders*.
- b. I am the parent of the child or children listed in form DV-105 (check all that apply below):

- (1) I agree to the order requested.
 - (2) I do not agree to the order requested, because: _____
- _____

- (3) I would agree to a different order (explain the orders that you would agree to, or use form DV-105):
- _____
- _____

Check here if you will complete form DV-105 and attach it to this form.

This is not a Court Order.

14 **Protect Animals** (see **16** on form DV-100)

- a. I agree to the orders requested.
b. I do not agree to the orders requested.

Explain why you disagree, or describe a different order that you would agree to: _____
_____**15** **Control of Property** (see **17** on form DV-100)

- a. I agree to the order requested.
b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____
_____**16** **Health and Other Insurance** (see **18** on form DV-100)

- a. I agree to the order requested.
b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____
_____**17** **Record Communications** (see **19** on form DV-100)

- a. I agree to the order requested.
b. I do not agree to the order requested.

18 **Property Restraint** (see **20** on form DV-100)

- a. I agree to the order requested.
b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____
_____**19** **Pay Debt (Bills) Owed for Property** (see **22** on form DV-100)

- a. I agree to the orders requested.
b. I do not agree to the orders requested.

Explain why you disagree, or describe a different order that you would agree to: _____
_____**This is not a Court Order.**

20 **Pay Expenses Caused by the Abuse** (see **23** on form DV-100)

- a. I agree to the order requested.
- b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____

21 **Child Support** (see **24** on form DV-100)

- a. I agree to the order requested.
- b. I do not agree to the order requested.
- c. I agree to pay guideline child support. (Learn more about guideline child support at www.courts.ca.gov/selfhelp-support.htm.)

22 **Spousal Support** (see **25** on form DV-100)

- a. I agree to the order requested.
- b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____

23 **Lawyer's Fees and Costs** (see **26** on form DV-100)

- a. I agree to the order requested.
- b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____

- c. I ask that the person in **1** pay for some or all of my lawyer's fees and costs.

24 **Batterer Intervention Program** (see **27** on form DV-100)

- a. I agree to the order requested.
- b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____

This is not a Court Order.

25 **Transfer Wireless Phone Account** (see **28** on form DV-100)

- a. I agree to the order requested.
- b. I do not agree to the order requested.

Explain why you disagree, or describe a different order that you would agree to: _____

26 **Guns, Other Firearms, or Ammunition** (see **29** on form DV-100)

If you were served with form DV-110, *Temporary Restraining Order*, you must turn in any guns or firearms in your immediate possession or control. You must file a receipt with the court from a law enforcement agency or a licensed gun dealer within 48 hours after you received form DV-110.

Check all that apply

- a. I do not own or have any guns, firearms, or ammunition.
- b. I have turned in my guns and firearms to law enforcement or sold/stored them with a licensed gun dealer. A copy of the receipt showing that I turned in, sold, or stored my firearms (*check all that apply*):
 is attached has already been filed with the court.
- c. I ask for an exemption from the firearms prohibition under Family Code section 6389(h) because (*explain*): _____

27 **Cannot Look for Protected People** (see **30** on form DV-100)

- a. I agree to the order.
- b. I do not agree to the order.

Explain why you disagree, or describe a different order that you would agree to: _____

28 **Additional Reasons I Do Not Agree with the Request** (*optional*)

Explain why you do not agree to any of the orders requested by the person in **1** (*give specific facts and reasons*):

Check here if you need more space. Attach a sheet of paper, and write “DV-120, Additional Reasons I Do Not Agree” at the top.

This is not a Court Order.

29 **My Out-of-Pocket Expenses**

If the request for restraining order is denied by the judge at the court hearing, I ask the judge to order the person in ① to pay my out-of-pocket expenses because the temporary restraining order was granted without enough supporting facts. The expenses are:

For: _____ Because: _____ Amount: \$ _____

For: _____ Because: _____ Amount: \$ _____

For: _____ Because: _____ Amount: \$ _____

30 **Additional Pages**

Number of pages attached to this form, if any: _____

31 **Your signature**

I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

Date: _____

Type or print your name

▶ _____
Sign your name

32 **Your lawyer's signature** *(if you have one)*

Date: _____

Lawyer's name

▶ _____
Lawyer's signature

Your Next Steps

- If the person in ① asked for child support, spousal support, or anyone is asking for lawyer's fees, you must complete form FL-150, Income and Expense Declaration. If the person in ① is only asking for child support (item 24 on form DV-100), you may be eligible to fill out a simpler form, form FL-155. Read form DV-570 to see if you are eligible to fill out form FL-155. Before your court date, you must file form FL-150 or FL-155 with the court. Then you must have a server mail a copy to the person in ① and have your server complete form DV-250, Proof of Service by Mail. After form DV-250 is completed, file it with the court.
- Prepare for your court date by gathering evidence or witnesses, if you have any. Learn more at: <https://selfhelp.courts.ca.gov/respond-domestic-violence-restraining-order>. More information is also available on form DV-120-INFO, How Can I Respond to a Request for Domestic Violence Restraining Order?

This is not a Court Order.

DV-250 Proof of Service by Mail

Clerk stamps date here when form is filed.

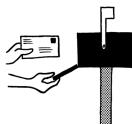
1 Name of Person Asking for Protection: _____

2 Name of Person to Be Restrained: _____

3 Notice to Server

The server must:

- Be 18 years of age or over.
- Not be listed in items ①, ② or ③ of form DV-100, *Request for Domestic Violence Restraining Order*.
- Mail a copy of all documents checked in ④ to the person in ⑤.



4 I (the server) am 18 years of age or over and live in or am employed in the county where the mailing took place. I mailed a copy of all documents checked below to the person in ⑤:

- a. DV-112, *Waiver of Hearing on Denied Request for Temporary Restraining Order*
- b. DV-120, *Response to Request for Domestic Violence Restraining Order*
- c. FL-150, *Income and Expense Declaration*
- d. FL-155, *Simplified Financial Statement*
- e. DV-130, *Restraining Order After Hearing (Order of Protection)*
- f. Other (specify): _____

5 I placed copies of the documents checked above in a sealed envelope and mailed them as described below:

- a. Name of person served: _____
- b. To this address: _____
City: _____ State: _____ Zip: _____
- c. Mailed on (date): _____
- d. Mailed from (city): _____ (state): _____

6 Server's Information

Name: _____
Address: _____
City: _____ State: _____ Zip: _____
Telephone: _____

If you are a registered process server:

County of registration: _____ Registration number: _____

7 I declare under penalty of perjury under the laws of the State of California that the information above is true and correct.

Date: _____

Type or print server's name

Server to sign here

Fill in court name and street address:

Superior Court of California, County of
MADERA
200 South G Street
Madera, CA 93637

Civil Division

Fill in case number:

Case Number: _____



Instructions to the Sheriff, County of Madera
 Civil Division – 2725 Falcon Drive – Madera, CA 93637
 Telephone (559) 675-7737
 Office Hours: Monday – Friday, 8 am – 5 pm

The Sheriff must have written and signed instructions by the attorney, or the party
 If he/she has no attorney in accordance with ccp 262; 687.010. The Sheriff is
 Entitled to his fee whether the service is successful or unsuccessful.

Court Case Number: _____

Date/Time Received
(Office Use Only)

Plaintiff/Petitioner: _____

Defendant/Respondent: _____

PERSON(S) TO BE SERVED:

Name: _____

Name: _____

Address: _____

Address: _____

City & Zip Code: _____

City & Zip Code: _____

Alternate Address: _____

Alternate Address: _____

Officer Safety issues _____

Best Time for Service _____

SERVICE HOURS ARE FROM 7:00 AM TO 6:00 PM MONDAY –FRIDAY

DOCUMENTS TO BE SERVED:

- BANK LEVY EVICTION-WRIT OF POSSESSION ORDER FOR APPEARANCE & EXAMINATION
- REQUEST FOR ORDER SMALL CLAIMS – PLAINTIFF/DEFENDANT SUMMONS & COMPLAINT
- SUMMONS & COMPLAINT – UNLAWFUL DETAINER SUMMONS & COMPLAINT –UD & PREJUDGMENT
- SUMMONS & PETITION TEMPORARY RESTRAINING ORDER OTHER _____

Party Requesting Service (or attorney):

NAME: _____

MAILING ADDRESS: _____

CITY AND ZIP CODE: _____

TELEPHONE NUMBER: _____

SIGNATURE: _____

<p>OFFICE USE ONLY:</p> <p><input type="checkbox"/> Cash \$ _____</p> <p><input type="checkbox"/> Check# _____</p> <p><input type="checkbox"/> Fee Waiver</p>
--

**FEEs
FOR MOST COMMON SERVICES**

Type of Services	Number of Copies Required (Per Person)	Service Fee (Per Person)
3, 30 or 60 Day Notice	Two (2) of Notice	\$40.00
Cancellation of Service		\$40.00
Citation	Two (2), Both Sides	\$40.00
Civil Subpoena	Two (2), Both Sides	\$40.00
Civil Subpoena - Law Enforcement	Two (2), Both Sides	\$40 plus \$275 witness fee for Deputy
Not Found - Return		\$40.00
Notary Fee		\$15.00 per signature
Order For Appearance and Examination	One (1), Both Sides	\$40.00
Order To Show Cause	One (1), Both Sides	\$40.00
Small Claims - Plaintiff or Defendant	Two (2), Both Sides	\$40.00
Summons and Complaint	Two (2), Each Document	\$40.00
Summons and Complaint-Unlawful Detainer	Two (2), Each Document	\$40.00
Summons and Complaint-Unlawful Detainer and Prejudgment Claim of Right to Possession	Two (3), Each Document	\$40.00
Summons and Petition	One (1), Each Document	\$40.00

Eviction Process	Number of Copies Required (Per Person)	Service Fee (Per Person)
Cancellation of Eviction - Before Service of Notice to Vacate		\$40.00 (Refund of \$105.00)
Cancellation of Eviction - After Service of the Notice to Vacate		\$85.00 + \$40.00 = \$125.00 (Refund of \$20.00)
Notice to Vacate – Reposting after cancellation of eviction	Two (2) Copies of the Writ	\$40.00 (Reposting Fee) + \$40.00 Cancellation Fee = \$80.00 Additional Deposit.
Writ of Possession - Real Property	Original Writ Plus Two (1) Copy	\$145.00

Writ of Execution - Money Judgment	Number of Copies Required	Service Fee
8 Hour Keeper Levy	Original Writ Plus Four (4) Copies	\$240.00
Bank Levy	Original Writ Plus Four (4) Copies	\$40.00
Earnings Withholding Order	Original Writ Plus Two (2) Copies	\$35.00
Third Party Levy	Original Writ Plus Four (4) Copies	\$40.00
Till Tap	Original Writ Plus Four (4) Copies	\$100.00

**** Due to the complexity of Real and Personal Property Levies - the fees and deposits vary.
Please contact the Levying Officer for an estimated cost of these services ****