

**MADERA COUNTY SUPERIOR COURT
STATE OF CALIFORNIA**

**PETITION TO OBTAIN ORIGINAL UNSEALED
UNREDACTED BIRTH CERTIFICATE
PACKET**

Read the enclosed instructions carefully before filling out your forms. The attached forms should be typed or completed in blue or black ink, neatly and clearly.

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**INFORMATION SHEET FOR PETITION TO OBTAIN ORIGINAL
UNSEALED/UNREDACTED BIRTH CERTIFICATE**

IMPORTANT INFORMATION!

(This Petition is to only be used if your adoption was a Step Parent or Adult Adoption)

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|--------------------|--|
| FILING FEE: | <p>There is no fee if the case number is known. If the case number is not known, there will be a \$15.00 index search for case number. You must complete form “MAD-JUV-001 Request for Records Search” if the case number is not known.</p> <p>The following must be provided if copies are requested by mail:</p> <ul style="list-style-type: none">➤ A check made payable to “Madera Superior Court.” <u>Print your Driver’s License number and expiration date on the check.</u> Print “Not to exceed \$30.00” in the lower left-hand corner in the memo line of your check. If the amount submitted is not sufficient to cover the costs, the Court will contact you by mail or phone to obtain the correct amount. |
| FORMS: | <ul style="list-style-type: none">• MAD-JUV-009: Petition to Obtain Original Unsealed/Unredacted Birth Certificate• MAD-JUV-010: Order to Obtain Original Unsealed/Un-Redacted Birth Certificate• VS-111: Application for Certified Copy of Birth Record |
| COPIES: | Make <u>One (1) copy</u> of each of the above forms after you complete them. |
| FILING: | <p>All forms must be typewritten or printed in blue or black ink. (California Rules of Court, Rule 2.100-2.119)</p> <p>You may drop off your documents in person or you may mail your documents to:</p> <p style="text-align: center;">Madera Superior Court- Juvenile Division 200 South G Street Madera, CA 93637</p> |

PROCESS:

1. File an original and 1 copy of the “**MAD-JUV-009: Petition to Obtain Original Unsealed/Unredacted Birth Certificate**” and “**MAD-JUV-010: Order to Obtain Original Unsealed/Un-Redacted Birth Certificate**”.
2. Petitioner must provide proper identification, such as a driver’s license or an identification card with a picture. If information is requested through the mail, a notarized signature will suffice as identification.
 - The legal clerk will forward your Petition to the Judge.
 - If your Petition is granted the legal clerk will provide you with a certified copy of the **MAD-JUV-0010: Order to Obtain Original Unsealed/Un-Redacted Birth Certificate**”
 - Thereafter, to obtain a copy of your pre-adoption birth certificate, you must provide the certified copy of the Order and the “**VS-111: Application for Certified Copy of Birth Record,**” which is attached, and the required fee to Vital Records.
3. If the court chooses to not grant the request, he will mark the order not granted.

11. Attached is a copy of a government issued current photographic identification card of the petitioner.

Date: _____

(Signature of Petitioner)

VERIFICATION

I am the petitioner in the above matter. I have read this petition and I know and understand what it states. I declare that the petition is true based upon my own personal knowledge, except as to those matters where it is stated to be based upon my information and belief, and as to those matters, I believe them to be true.

I declare under penalty of perjury under the laws of the State of California that the above is true and correct.

Date: _____

(Signature of Petitioner)

| | |
|--|---|
| <p align="center">SUPERIOR COURT OF CALIFORNIA • COUNTY OF MADERA Juvenile Department 200 South G Street Madera, CA 93637 (559) 416-5580</p> | <p align="center"><i>FOR COURT USE ONLY</i></p> |
| <p>In the Matter of the Petition of Adoption of:</p> | |
| <p align="center">ORDER ON PETITION TO OBTAIN ORIGINAL UNSEALED/UNREDACTED BIRTH CERTIFICATE</p> | <p>CASE NUMBER:</p> |

The Court, having reviewed the verified petition and record find that good and compelling cause exists now makes the following ORDER:

PETITION IS GRANTED and that the Bureau of Vital Statistics shall furnish Petitioner, with a copy of the original birth record. (upon payment of any fees required by law)

PETITION IS DENIED The Petitioner has not presented facts sufficient for the court to find good and compelling cause to grant the request.

OTHER:

SO ORDERED.

Date:

HONORABLE JUDGE

COURT REPORT OF ADOPTION

NO ERASURES, WHITEOUTS, PHOTOCOPIES,
OR ALTERATIONS

STATE FILE NUMBER _____

LOCAL REGISTRATION NUMBER _____

TYPE OR PRINT CLEARLY IN BLACK INK ONLY

PART I

The information provided in this section must be the information as it was at birth. Without this data, it may be impossible to prepare a new Certificate of Birth.

| | | | | | | |
|----------------|---|-----------------------------|---|----------------------|--|---|
| FACTS OF BIRTH | 1A. NAME OF CHILD—FIRST | | 1B. MIDDLE | 1C. LAST (BIRTH) | | |
| | 2. SEX | 3. DATE OF BIRTH—MM/DD/CCYY | 4. NAME OF PHYSICIAN (OR ATTENDANT, CERTIFIER, OR OTHER PERSON WHO ATTENDED THIS BIRTH) | | | |
| | 5A. PLACE OF BIRTH—NAME OF HOSPITAL OR FACILITY | | 5B. CITY | 5C. STATE OR COUNTRY | | |
| PARENTS' DATA | 6A. FULL NAME OF PARENT—FIRST | | 6B. MIDDLE | 6C. LAST (BIRTH) | | 6D. RELATIONSHIP <input type="checkbox"/> MOTHER <input type="checkbox"/> FATHER <input type="checkbox"/> PARENT |
| | 7A. FULL NAME OF PARENT—FIRST | | 7B. MIDDLE | 7C. LAST (BIRTH) | | 7D. RELATIONSHIP <input type="checkbox"/> MOTHER <input type="checkbox"/> FATHER <input type="checkbox"/> PARENT |

PART II

Adoptive parents must furnish personal information about themselves as it was on the child's date of birth. This information is used to prepare the new Certificate of Birth.

| | | | | | |
|---|--|--|--|------------------------------|---|
| PARENT INFORMATION | CHECK THE APPROPRIATE BOX: ADOPTIVE PARENT <input type="checkbox"/> BIOLOGICAL PARENT <input type="checkbox"/> | | | | |
| | 8A. NAME OF PARENT—FIRST | | 8B. MIDDLE | 8C. LAST (BIRTH) | |
| | 9. STATE/FOREIGN COUNTRY OF BIRTH | | | 10. DATE OF BIRTH—MM/DD/CCYY | |
| PARENT INFORMATION | CHECK THE APPROPRIATE BOX: ADOPTIVE PARENT <input type="checkbox"/> BIOLOGICAL PARENT <input type="checkbox"/> | | | | |
| | 11A. NAME OF PARENT—FIRST | | 11B. MIDDLE | 11C. LAST (BIRTH) | |
| | 12. STATE/FOREIGN COUNTRY OF BIRTH | | | 13. DATE OF BIRTH—MM/DD/CCYY | |
| <p>14. PLEASE CHECK ONE</p> <p>I want the original birth certificate sealed, and a new birth certificate established. <input type="checkbox"/></p> <p>Pursuant to Health and Safety Code Section 102640, I choose not to have a new birth certificate established. <input type="checkbox"/></p> | | | | | <p>15. Do you want the name and address of the hospital or other facility where the birth occurred omitted from the new birth certificate as provided for in Section 102645 of the Health and Safety Code? (PLEASE CHECK ONE)</p> <p>YES <input type="checkbox"/> NO <input type="checkbox"/></p> |
| VERIFICATION OF PART II | 16. SIGNATURE OF PARENT VERIFYING DATA IN PART II | | 17. MAILING ADDRESS OF PARENT VERIFYING DATA IN PART II | | |
| AGENCY OR DEPARTMENT | 18A. NAME OF AGENCY OR DEPARTMENT | | 18B. MAILING ADDRESS OF AGENCY/DEPARTMENT THAT INVESTIGATED/HANDLED THE ADOPTION | | |
| ATTORNEY | 19A. SIGNATURE AND PRINTED NAME OF ATTORNEY | | 19B. MAILING ADDRESS OF ATTORNEY | | |

PART III

The court clerk must obtain as much information as is available to complete Parts I and II before completing Part III and forwarding the record and Court Order/Final Decree to the State Registrar as required by law.

| | | | | | |
|---|--|--|----------------------------|---|-------------------------------------|
| COURT CLERK | 20. I HEREBY CERTIFY THAT THE INDIVIDUAL DESCRIBED ABOVE WAS ADOPTED BY THE ABOVE NAMED ADOPTIVE PARENTS ON THE _____ DAY OF _____, 20_____, AS SET FORTH IN THE DECREE OF ADOPTION MADE ON THAT DATE IN CASE NUMBER _____ | | | | |
| | 21A. NEW NAME AS SET FORTH IN THE DECREE OF ADOPTION - FIRST | | 21B. MIDDLE | 21C. LAST | |
| | 22. SIGNATURE AND SEAL OF COURT CLERK | | | BY: | |
| | 23. CLERK IN AND FOR THE COUNTY OF: | | 24. DATE SIGNED—MM/DD/CCYY | 25. DATE PETITION FOR ADOPTION FILED—MM/DD/CCYY | |
| NAME AND MAILING ADDRESS OF PERSON TO WHOM CERTIFIED COPY IS TO BE SENT | NAME | | | EMAIL ADDRESS | |
| | ADDRESS—Street and Number | | CITY, STATE, ZIP CODE | | DAYTIME TELEPHONE NUMBER () |

GENERAL INFORMATION

The Court Clerk shall complete and transmit a court report of adoption to CDPH - Vital Records for each decree of adoption granted by any court in the State of California.

CDPH - Vital Records shall transmit court reports of adoptions for births that occurred in another state, the District of Columbia, any territory of the United States, or Canada to the appropriate registration authority.

The information contained in Part I and Part II of this certificate is required in order to identify and seal the original birth certificate and prepare a new birth certificate. Once the original birth certificate is sealed, it is only available upon order of a Superior Court.

INSTRUCTIONS

The agency or department handling the adoption should fill out Parts I and II, but the Court Clerk may complete any incomplete items in Part I or Part II from the information furnished in the court record.

When requested by the adoptive parents, the CDPH - Vital Records shall *not* establish a new birth certificate for the child. (Health & Safety Code Section 102640.) The adoptive parents should indicate in Item 14 whether they DO want a new birth certificate established (by checking the "Yes" Box) or whether they DO NOT want a new birth certificate established (by checking the "No" Box).

The adoptive parents may request CDPH – Vital Records to omit the specific name and address of the hospital or other facility where the birth occurred by checking the "Yes" Box in Item 15. (Health & Safety Code Section 102645.)

A deceased spouse of an adopting single parent can be listed on the new birth certificate if both adopting parents were in the home at the time of the initial placement of the child for adoption. Refer to Health & Safety Code Section 102660 for additional requirements.

One of the adopting parents should verify the information in Part II, sign in Item 16, and enter his or her mailing address in Item 17. The name and address of the agency or department and the attorney handling the adoption should be entered in Items 18 and 19.

The applicable fee shall be paid to the Court Clerk at the time of filing the petition in an adoption proceeding for the services required by statute of the State Registrar. (Health & Safety Code Section 103730.)

For cases in which the petition for adoption was filed on or after January 1, 1972, and the individual was born in California or a foreign country, a certified copy of the new birth record will be furnished without additional fee as provided in Health & Safety Code Section 102710.

For adoptions that occurred prior to January 1, 1972, or in another state, a fee must be submitted for processing the new birth certificate, which includes one certified copy.

Additional certified copies may be obtained from CDPH – Vital Records, but there is an additional fee for each additional certified copy requested. Please contact CDPH – Vital Records for the current fees, or visit our website at www.cdph.ca.gov. Please do not order additional copies until you have reviewed the original copy for accuracy. The mailing address for CDPH – Vital Records is:

California Department of Public Health
Vital Records - Amendments - MS 5105
P.O. Box 997410
Sacramento, CA 95899-7410